

Annual Report Contents Checklist – 2020/21

	Section in Report	Date of last version	Responsible	Requested	Completed
01	Forward	n/a	JMT on behalf of committee chair		
02	Financial Summary	n/a	JEC	15/7/21	19/7/21
03	Scheme management and advisers	July 2020 – to be updated	JEC	Awaiting new PFC	10/09/21
04	Investment Policy and Performance Report	n/a	Emma - Hymans Robertson	27/5/21	23/6/21
05	Investment Strategy Statement	Jan 2019	JEC	JEC	27/5/21
06	Actuarial Statement	n/a	Craig – Hymans Robertson	n/a	28/5/21
07	Funding Strategy Statement March 2020	March 2020	JEC	JEC	27/5/21
08	Pension Scheme Administration	n/a	MC	28/5/21	10/09/21
09	Administration Strategy Statement	Nov 2018	JEC	JEC	27/5/21
10	Governance Policy	Sept 2020	JEC	JEC	27/5/21
11	Terms of Reference of Pension Fund Committee	Nov 2019 v8.7	JEC / Democratic Services	28/5/21	28/5/21
12	Terms of Reference of the Pension Board	Nov 2019 v8.7	JEC / Democratic Services	28/5/21	28/5/21
13	Governance Compliance Statement Oct 2020	Oct 2020	JMT	As prior year	19/7/21
14	Pension Board Annual Report	n/a	Tracy Bull / JMT to PB 21/7-Draft		
15	Knowledge and Skills Framework Compliance Statements	n/a	JMT		
16	Risk Management	Sept 2020	JMT	JEC	27/5/21
17	Communications Policy Statement	Feb 2019	JEC	JEC	27/5/21
18	ACCESS Pool Annual Report	n/a	ACCESS	ACCESS	09/09/21
19	Statement of Responsibilities for the Statement of Accounts	n/a	AC – IWC Accounts		
20	Financial Statements year ended 31 March 2021	n/a	JEC – PF Accounts		19/7/21 - Draft
21	Independent auditor's statement	n/a	EY – re PF Accounts		
22	APPENDIX A – Glossary of Terms	n/a	Emma to update	27/5/21	23/6/21