

APPENDIX 1

Proposed Health and Wellbeing Board Terms of Reference

ARTICLE 13 – ISLE OF WIGHT HEALTH AND WELLBEING BOARD

1. Purpose

- 1.1. The Health and Wellbeing Board is the key forum for overview of the Island population's health and wellbeing, make plans to improve it and ensures delivery of its priorities. In seeking to optimise the health and wellbeing of Island residents within the resources available, the board brings partner organisations together around this common aim.
- 1.2. To improve the health of the residents of the Isle of Wight, the relevant agencies work together to take a broad definition of health and wellbeing to bring into scope all of the factors that impact on how people experience good health and wellbeing in their daily lives.

2. Terms of Reference

- 2.1. For the purpose of advancing the health and wellbeing of the people of the Isle of Wight, the board encourages all those who arrange for the provision of any health or social care services to work closer together.
- 2.2. To receive and adopt a health and well-being board strategy.
- 2.3. The board must also take the lead to undertake a Joint Strategic Needs Assessment ('JSNA') for the Isle of Wight having regard to any guidance issued by the Secretary of State and ensuring the involvement of the Local Healthwatch organisation, the people who live and work in this Isle of Wight.
- 2.4. It also oversees and assures the translation of the JSNA into a Joint Health and Wellbeing Strategy ('JHWS') to address identified health and social care needs.
- 2.5. The Health and Wellbeing Board will also receive the reports of both the Local Safeguarding Children's Board ("LSCB") and Local Safeguarding Adults Board ("LSAB") including their annual report.

3. Speaking at HWB

- 3.1. Members of the public have the right to ask questions at each Health and Wellbeing Board.

4. Agenda

- 4.1. The chairman will determine, in consultation with the proper office, the agenda for each meeting.

5. Membership of the Isle of Wight Health and Wellbeing Board

- 5.1. The membership of the Health and Wellbeing Board will be as follows:

- Leader of the Isle of Wight Council and the relevant Isle of Wight Council Cabinet members with responsibility for Children, Adult Services and Public Protection
- Chief executive of the Isle of Wight Council
- Directors of Children's Services
- Director of Adult Services
- Director of Public Health
- Director of Regeneration
- Isle of Wight Council Director of Neighbourhoods
- The Chairman of the Isle of Wight Clinical Commissioning Group.
- Chief Officer Isle of Wight of Clinical Commissioning Group
- Representative of the Area Director of the Wessex Area Team of NHS England
- Chief executive of Isle of Wight NHS Trust
- Representative of the Chief Constable of Hampshire of Police
- Police and Crime Commissioner for Hampshire and the Isle of Wight or their representative
- Representative of Healthwatch Isle of Wight.
- Representative of Isle of Wight Association of Local Councils (IWALC)
- Chairman of the Isle of Wight Voluntary Sector Forum

- 5.2. The chairman of the Board shall be the Isle of Wight Council Leader and the vice chairman shall be the chairman of the Isle of Wight Clinical Commissioning Group.

6. Quorum

The Board will be quorate if there are at least two Cabinet members of the Council, one statutory officer of the Council, a representative of the CCG and four other members of the Board or their representatives present.

7. **Voting**

Voting will be by show of hands. A simple majority prevails and in the event of a tied vote the chairman shall have a casting vote.

8. **Meeting frequency**

The Board will meet four times a year with additional meetings being arranged in agreement with the Chairman as required.

9. **Access to information**

All meetings of the board will be held in public unless there are grounds for excluding the press and public, as set out in the access to information procedure rules or in accordance with legislation.

10. **Sub Groups**

The Board will be supported by sub groups if needed. Both the LSCB and LSAB are able to bring issues and concerns to the attention of the Health and Wellbeing Board and in turn, the Health and Wellbeing Board needs to be confident that these fora are operating effectively to discharge their responsibilities.