

Joint Commissioning Board**1 March 2017**

Action notes of the Joint Commissioning Board
held on 1st **March 2017** at 14:30 – 16:30

Carisbrooke Room, CCG HQ, Ground Floor, Apex Building A, St Cross Business Park

PRESENT:

CCG

Loretta Outhwaite, Chief Finance Officer
John Rivers, Chair (Chair)
Helen Shields, Chief Officer
Gillian Baker, Deputy Chief Officer

Council

Rida Elkheir, Director of Public Health
Cllr Richard Priest, Executive Member
Carol Tozer, Director of Adult Social Services
Kerry Hubbleday, Strategic Manager – Finance

In attendance:

Ann O'Brien, Commissioning Manager, CCG/LA Item 4, 4.2
Laura Gaudion, Senior Commissioning and Contracts Manager, LA Item 6, 6.1

NOTED BY:

Ursula Horrix, Business Administrator to the Deputy Chief Officer, CCG

1.	APOLOGIES FOR ABSENCE: Loretta Kinsella, Director of Quality & Clinical Services John Metcalfe, Chief Executive Officer Kathy Marriott, Area Director (IW) of Children's Services	
2.	DECLARATIONS OF INTEREST Nothing to note. Note: Declarations of Interest completed by Carol Tozer. CLOSED DOI sent to Cllr Richard Priest (RP), completed and returned. CLOSED	CT 62 COMPLETED RP 62 COMPLETED
3.	NOTES OF THE LAST MEETING The notes of the meeting held on 01.02.17 were agreed as an accurate record. JCB Future Meeting Dates Due to a meeting clash between JCB and the STP Executive Delivery Group (EDG) from June'17 onwards, future meeting dates were discussed. It was also noted that the Commissioning Leadership Group and JCB meetings were too close together to enable CLG to develop proposals for JCB. It was agreed that the JCB meetings would be moved to allow for attendance at EDG and adequate working time between JCB and CLG where possible.	UH 75 CB 75

<p>Action Tracker Reviewed and updated:</p> <p>68. Occupational Therapy Wait Time to First Assessment A letter (dated 28.12.16) regarding OT Wait time to First Assessment was circulated with the papers as a result of an action a previous meeting (December 2016). It was agreed that GB and CT would review the letter and the concerns that were raised regarding the OT Waiting List position. LR also agreed to forward to AG to review and feedback comments to GB. [Comment: Letter forward by LR to GB and Alison Geddes, response sent to LR and GB 03.02.2017]</p> <p>60. JCB Work Plan Discussed on the agenda, item 5. CLOSED</p> <p>65. BCF Scheme Highlight Reports A single page presentation had been requested to summarise how LAC's and the Health and Wellbeing Platform fit together to meet current needs. HS asked that this be considered a priority, RK confirmed that following a meeting scheduled w/c 6th February, the document would be circulated.</p> <p>67. IOW Prevention Strategy – DRAFT To be discussed on the agenda, item 6.4.</p> <p>69. BETTER CARE FUND (BCF), BCF Section 75 (£1.4M) Council Budget Proposals shared at CLG 14.02.2017, CCG to share budgets when completed.</p> <p>The financial position was discussed further in the Commissioning Leadership Group. CLOSED</p> <p>LO confirmed that NHSE do not intend to withdraw funds. CLOSED</p> <p>70. BCF SDIP and Risk Log (quarterly) The SDIP had been circulated to scheme leads for up-date; no response had been received to date. The decision was taken by the Board that this was not a current priority and would be re-instated in a more meaningful way in the new financial year. CLOSED</p> <p>71. Childrens Commissioning It was agreed that an update to include recommendations would be provided at the April JCB. To be added to the April agenda.</p> <p>72. Review of Joint Approach to Obesity Pathway To be discussed on the agenda, item 6, 6.2.</p> <p>73. Tackling the problem of alcohol abuse – Dr. Leoni Grellier Work was ongoing to produce a detailed business model. To be discussed on the</p>	<p>GB/CT 68 CLOSED LR 68 CLOSED AG 68 CLOSED</p> <p>All 60 CLOSED</p> <p>RK 65</p> <p>CT 69a CLOSED HS 69a</p> <p>CB 69b CLOSED</p> <p>LO 69c CLOSED</p> <p>All 70 CLOSED</p> <p>KM 71a UH 71b CLOSED</p> <p>RK 72 CLOSED</p> <p>RK 73</p>
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	<p>agenda, item 6, 6.3.</p> <p>73. Draft Alcohol Strategy – up-date Discussed on the agenda, item 6, 6.3.</p> <p>74. CQC Up-date Following the NHSE ‘single item quality surveillance group’ event, CT and HS agreed that papers prepared for this event would be shared with the board. UH would circulate the papers.</p> <p>Following a further CQC visit which had taken place recently, CT reported that there were still concerns around the amount of progress being achieved. In order to contribute to addressing the current issues, the Board needed to be fully sighted. On behalf of the HWBB, CT had formally requested copies of the Sec 31 and Sec17 from the Trust and planned to formally write to CQC and ask when the final report will be released. It was noted that the Trust provided an update on CQC at the System Leaders Meeting. There was an expectation that the final report would be released mid / late March.</p>	<p>CLOSED</p> <p>RK 73 CLOSED</p> <p>UH 74</p>
<p>4.</p>	<p>BETTER CARE FUND (BCF) BCF Section 75 (£1.4M) Finances would be passed across to the LA via a Sec256 agreement. Work was underway and following completion of the document it was agreed that this would be circulated for final approval before going to HS & JM for sign off.</p> <p>Andrew Cozens (Better Care Advisor) would be visiting the Island between 20th – 23rd March, an additional Commissioning Leadership Group / Workshop had been set up on 21st March to progress the Better Care Fund plans. Richard Priest and John Rivers to meet with Andrew Cozens.</p> <p>BCF Overarching Highlight Report Highlight report noted without comment.</p> <p>BCF Overarching Dashboard Dashboard noted without comment.</p> <p>BCF Scheme Highlight Reports <u>4.1 Mental Health Services</u> Highlight report noted without comment.</p> <p><u>4.2 Learning Disabilities</u> Ann O’Brien was in attendance to present the BCF Six Month Progress Report for Learning Disability Services.</p> <p>A significant amount of work is taking place to secure the movement from residential units to supported living, LAC’s are working to improve health and wellbeing.</p> <p>A peer review had been undertaken during January 2017, it was requested that the</p>	<p>CB 76 UH 76</p> <p>UH 76</p>

	<p>report be circulated with the notes. An action plan needed to be developed for submission to Health and Adult Social Care Scrutiny Panel. This would be monitored by via the JCB. LD action plan to be added to April JCB agenda.</p> <p>The Board were in agreement that the up-date report was very positive; there was clarity around the issues and a clear way forward.</p> <p><u>4.3 Care Act</u> Highlight report noted without comment.</p> <p><u>4.4 Prevention</u> Highlight report noted without comment.</p> <p>BCF Planning Guidance Policy Framework and Guidance postponed and publication delayed, guidance now expected mid-March.</p>	<p>AB 77 UH 77</p>
<p>5.</p>	<p>PROGRESS WITH INTEGRATED COMMISSIONING</p> <p>JCB Work Plan The work plan was discussed; the document had been circulated to BCF Leads and Commissioners for review and comment; only one up-date had been received. The Board has an expectation that up-dates will be forthcoming in order to be fully sighted. It was agreed that this would be developed via CLG in order to ensure that the document is accurately populated. To be an agenda item at the next CLG.</p> <p>It was requested that the draft Extra Care Strategy be an item on the JCB agenda in April. Francis Murray-Smith/Carol Tozer to present.</p> <p>Assistant Director Appointment Applications had been received, 7 candidates had been shortlisted, interviews scheduled to take place on the 13th and 14th March. (Post meeting note: 3 candidates have declined to attend the interview.)</p>	<p>CB 78 CT 78 UH 78</p>
<p>6. 6.1</p>	<p>COMMISSIONING ISSUES FOR DISCUSSION OR DECISION</p> <p>Community Occupational Therapy Services Laura Gaudion was in attendance. CT provided an over view and concerns were raised about the lack of contract in place and performance, with a current 18 week waiting list despite the CCG funding from System Resilience funds and the LA having procured the services of a private company on more than one occasion to clear the backlog. Laura Gaudion presented the OT proposal.</p> <p>The commissioning of the new service will address underperformance and lack of accountability, as well as ensuring compliance to its legal obligations on the part of the IWC. The timetable for the tender process and plan had been shared with the Trust who has confirmed their commitment to providing the service until a new service is in place.</p> <p>The JCB confirmed their support of this proposal.</p>	

6.2	<p>Obesity Pathway – progress report</p> <p>A brief up-date was provided by RK, no report was available at present. The way forward had been proposed and a paper would be discussed by the Clinical Executive during March.</p>	
6.3	<p>Alcohol Abuse</p> <p>Work was underway to produce a detailed business plan to secure funding from MLaFL of £250k. Concern was raised that this, if approved was for 1yr funding, there would be on-going revenue implications. RK had discussed with Trust and felt that this investment should reduce costs for alcohol related admissions within the Trust. The return on investment still needs to be agreed. The JCB supported the principle of the scheme, but cash releasing savings would need to be identified.</p> <p>It was noted that no agreement has been made as to how the MLaFL funds will be allocated. GB asked that clarity be sought by JCB around the criteria surrounding the allocation and decision making of MLaFL funding. It was agreed that Nicola Longson, would be asked to take the principles for spending the 17/18 MLaFL budget (in addition to spend and impact) to Health and Wellbeing Board. In addition the JCB asked that a meeting/workshop be arranged involving senior leaders, where this can be signed off. LO/CT to discuss further with Nicola Longson.</p> <p>MLaFL Budget to be discussed on the agenda at the next JCB.</p>	<p>CT 79</p> <p>CT 79</p> <p>UH 79</p>
6.4	<p>IOW Prevention Strategy – DRAFT</p> <p>Work was on-going. An evening workshop was being planned with CLG colleagues to work through and finalise the strategy.</p>	<p>RK 80</p>
6.5	<p>Community Co-ordination Roles</p> <p>This report reviews existing community navigation/coordination/social prescribing roles, to clarify and support understanding across the system of the contributions these roles are making to the new model of care. The report seeks to determine the uniqueness of the roles and identify where overlap occurs, identify impact to date and future potential of evolution of the roles to increase positive outcomes for people.</p> <p>Some of the roles are currently funded through MLaFL but would not be funded via MLaFL going forwards. Consideration of the on-going requirements of funding was needed.</p> <p>The differing cost of LAC's and Care Navigators was discussed, it was suggested that this was due to differing JD's, ways they were employed and the different skill levels. Further evaluation was needed to establish the most cost effective way of providing these co-ordination roles in future.</p> <p>The Community Care Facilitators (CCF's) were discussed. GB reported that it appeared these were being funded from investment identified for MDT Co-ordinators. Further clarity was required on these posts, which also seemed to have a similar role to Care Navigators.</p> <p>The CCG would continue to fund Care Navigators for another year (2017-18), as part</p>	

	of the Integrated Locality Service (ILS). These can then be further re-evaluated in November/December as to how they can become an integral part of the new service and funded on an on-going basis.	
6.6	<p>TOR for the joint LA/CC Quality Surveillance Group (QSG) TOR for the QSG had been circulated, the JCB made the following comments, and felt that should the scope should include:</p> <ul style="list-style-type: none"> • The kind of metrics needed to guide the group to bring forward areas of concern. • Metrics the group will look at in order to be guided by evidence as well as bring up qualitative concerns. <p>It was agreed that this should be added to CLG work plan to be brought back to JCB.</p>	CB 81
6.7	<p>'Trust Mental Health Services' Item not discussed.</p>	
7	<p>ITMES FOR INFORMATION Acute Services Redesign Item noted without comment.</p> <p>Mental Health Reconfiguration Board Item noted without comment.</p> <p>MLAFL – February Up-date Item noted without comment.</p>	
8.	<p>RISK LOG Noted.</p>	
9.	<p>T7 Market Position Statement Presentation - Simon Laker, T7 was in attendance. Simon gave an update on progress to the JCB.</p>	
10.	<p>DATE & TIME OF NEXT MEETING Wednesday 5th April 2017, 1430 – 1630 Carisbrooke Room, Apex Building A, St Cross Business Park</p>	

<p>Circulation: CCG Helen Shields, Chief Officer Gillian Baker, Deputy Chief Officer Loretta Kinsella, Director of Quality & Clinical Services Loretta Outhwaite, Chief Finance Officer John Rivers, Chair (Chair)</p> <p><u>In attendance:</u> Ursula Horrix (notes)</p> <p><u>For information:</u> Clinical Executive – Tracy Richards/Becky Berryman Health & Wellbeing Board – Marie Bartlett Cathy Budden - BCF</p>	<p>IW Council Rida Elkheir, Director of Public Health Kerry Hubbleday, Strategic Manager – Finance John Metcalfe, Chief Executive Officer Kathy Marriott, Area Director (IW) Children’s Services Cllr Richard Priest, Executive Member Carol Tozer, Director Adult Social Services</p>
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