

Joint Commissioning Board

4 January 2017

Action notes of the Joint Commissioning Board
held on **4th January 2017** at 14:30 – 16:30

Carisbrooke Room, CCG HQ, Ground Floor, Apex Building A, St Cross Business Park

PRESENT:

CCG

Gillian Baker, Deputy Chief Officer
Loretta Outhwaite, Chief Finance Officer
John Rivers, Chair (Chair)
Helen Shields, Chief Officer

Council

John Metcalfe, Chief Executive Officer
Rida Elkheir, Director of Public Health
Kathy Marriott, Area Director (IW) of Children’s Services
Steve Stubbings, Executive Member
Carol Tozer, Director of Adult Social Services

In attendance:

Anita Cameron-Smith, Head of Public Health Strategy, Public Health IW Council
(Item 4.1 and 6.1)

NOTED BY:

Ursula Horrix, Business Administrator to the Deputy Chief Officer, CCG

1.	<p>APOLOGIES FOR ABSENCE: Kerry Hubbleday, Strategic Manager – Finance Loretta Kinsella, Director of Quality & Clinical Services</p>	
2.	<p>DECLARATIONS OF INTEREST Nothing to note. Note: Declarations of Interest yet to be received from Carol Tozer and Kerry Hubbleday. <i>[post meeting note: DOI forms re-sent 16.01.2017]</i></p>	<p>CT / KH 62 UH 62 CLOSED</p>
3.	<p>NOTES OF THE LAST MEETING P2, JCB TOR to include Children’s Services ‘Cathy Metcalfe’ should read ‘Kathy Marriott’. Notes to be up-dated to reflect this. <i>[post meeting note: notes of meeting held on 7.12.16 updated to reflect this: CLOSED]</i></p> <p>The notes of the meeting held on 7.12.16 were agreed as an accurate record.</p>	<p>UH 63 ITEM CLOSED</p>

	<p>Action Tracker Reviewed and updated:</p> <p>Action to resolve £1.4m shortfall in the BCF All board members are aware of the current position and despite no signed agreement; all accepted that work should continue to implement the BCF plan.</p> <p>JM asked that consideration be given understanding the consequences and setting out the impact. It was agreed that a meeting should be arranged to discuss this further and agree how monies could be passed over in the absence of a signed agreement; LO explained that this could happen via a section 256 agreement. It was noted that BCF guidance was not expected to be released until the end of January 2017.</p> <p>HS agreed to respond formally to the letter, this would include details regarding how monies could be transferred.</p> <p>BCF Schemes Locality/Community Model There was insufficient time to view the entire presentation 07.12.16; the presentation will therefore be circulated to the JCB. <i>[post meeting note: Presentation circulated by e-mail on 16.1.2017, on behalf of Martin Robinson – CLOSED]</i></p> <p>JCB Work Plan No feedback had been received from any member of the JCB. It was agreed children's services need to be reflected, all to review and feedback to Gillian Baker, particularly CT and KM. OPEN</p> <p>LD PEER REVIEW Gillian Baker confirmed that terms of reference had been received from CT. CLOSED</p>	<p>LO 45</p> <p>HS 45</p> <p>UH/MR 59 ITEM CLOSED</p> <p>All 60</p> <p>CT 61 ITEM CLOSED</p>
4.	<p>BETTER CARE FUND (BCF) BCF Section 75 (£1.4M) Action Tracker item 45, discussed under item 3.</p> <p>BCF Overarching Highlight Report It was noted that all targets has been met with the exception of the completion of the BCF 2016/17 Section 75.</p> <p>BCF planning for 2017-2019 had commenced.</p> <p>The board agreed that no further progress could be made until the guidance had been issued by NHS England, expected at the end of January 2017. A further workshop had been scheduled for 10th January, in the absence of the guidance, GB and CT agreed to discuss further.</p>	<p>GB/CT 64a</p>

<p>Risks and Issues were discussed. The £1m recurrent funding given by the CCG to the LA on top of required contributions was discussed.</p> <p>HS confirmed that the CCG would continue to give £1m recurrent funding for 2017/18, on top of the mandated NHS support for Social Care funds, despite its £12m deficit. It was however giving notice that this would not continue into 2018/19. It is important to ensure that the funding is in the right place and it was agreed that consideration should be given to the whole system in order to jointly decide where to invest, HS agreed to write formally to clarify the current position. It is important that there is return on investment with a focus on early intervention. CT up-dated the JCB on the integrated locality services pilot which is due to start in the North and East Localities by March, the Phase II roll out of the other two localities will take place soon after this.</p> <p>BCF Overarching Dashboard Not available.</p> <p>BCF Scheme Highlight Reports</p> <p><u>4.1 Prevention</u> Anita Cameron-Smith was in attendance to present the BCF Six Month Progress Report on Prevention. It was confirmed that 9 LAC's were now working across the Island, a map showing coverage was circulated. Distribution of LAC's across the Island was discussed, some areas of the Island remain uncovered as the agreed plan had been for 12 but the funding from Vanguard is no longer available.</p> <p>A discussion followed regarding cost benefit analysis and evidencing the impact of the LAC's, HS queried whether '10' case studies was representative. It was confirmed that further data is being collected to evidence the impact across adults and children and a proposal would be developed to make the case for Island wide coverage by the LAC's.</p> <p>A discussion followed regarding areas such as alcohol, smoking and obesity, and how this model related to these issues. The Health and Wellbeing Platform was discussed, SSt suggested a single page presentation be circulated, summarising how LAC's and the Health and Wellbeing Platform fit together to meet current needs.</p> <p><u>4.2 Mental Health</u> Highlight report noted without comment.</p> <p><u>4.3 Learning Disability</u> Highlight report noted without comment.</p> <p><u>4.3 Care Act</u> Highlight report noted without comment.</p>	<p>HS 64b</p> <p>REK/ACS 65</p>
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	<p>BCF Planning Guidance Publication has been delayed, guidance now expected towards the end of January 2017.</p>	
5.	<p>PROGRESS WITH INTEGRATED COMMISSIONING</p> <p>JCB Work Plan The JCB work plan was presented, action (item 3. 6) still outstanding, all agreed to review and provide up-dates.</p> <p>Assistant Director Appointment The recruitment process had commenced and discussions were underway to identify interview dates, agree on timetable and advertising.</p> <p>Childrens Commissioning Discussions had taken place and plans were underway to create a small Childrens Commissioning unit to include the CCG Childrens Commissioner (part-time), Childrens Social Care and Public Health. The unit would be based in the LA.</p>	All 60
6. 6.1	<p>COMMISSIONING ISSUES FOR DISCUSSION OR DECISION</p> <p>IOW Prevention Strategy – DRAFT The draft IOW Prevention Strategy was presented. REK confirmed that the document had been co-produced with a wide range of stakeholders (including the wider voluntary sector). The document had been presented to various appropriate boards and reflected whole system partnership working. Priorities (detailed on p11) were discussed, board members offered constructive feedback and comments:</p> <ol style="list-style-type: none"> 1. Priorities didn't appear specific to the strategy 2. 7 key priorities needed to be better grounded in JSNA 3. Deliverables – didn't always relate to specific priorities 4. Action plan to include clear ownership <p>It was agreed an overarching strategy was required with detailed specific delivery plans. REK explained that the document reflected work in other strategies. It was felt a list of all reference materials should be an appendix and it would be helpful if JCB members could see this.</p> <p>A small workshop would be held to ensure there is agreement to the strategy.</p> <p>JCB board members to review the current draft and its 7 key priorities and identify where there were links to other strategies.</p>	<p>REK 67a</p> <p>REK 67b</p> <p>All 67c</p>
6.2	<p>NHS Trust CQC Up-date CQC up-date was presented by HS on behalf of LK. The CCG have fed back to the Trust on the immediate action plan, but sight of the full implementation plan is required. Some concerns remain with the plan.</p> <p>Current system pressures were discussed, JCB members considered how</p>	

	best to support the Trust. Circulation of the current System Escalation Protocol was requested. Should the need arise to hold an emergency meeting to discuss further, the JCB would prioritise and re-convene when possible. <i>[post meeting note: circulated by e-mail 16.01.2017 - CLOSED]</i>	UH 68 ITEM CLOSED
6.3	WISR Group TOR Withdrawn.	
6.4	OT Laura Gaudion to attend JCB 1 February 2017 to present this item. Agenda item. <i>[post meeting note: added to JCB Agenda 01.02.17 - CLOSED]</i>	UH 69 ITEM CLOSED
6.5	Care Navigators Care navigation business case was presented by Carol Tozer on behalf of Jo Dare, a brief summary and discussion followed. The board were in agreement that there was good evidence that the project was having a beneficial impact in reducing demand and were supportive of the project as a model of delivery. The Board were in agreement that continuation of the service should be supported. Finances remain unclear at present, support could only be offered in principle until there was further clarity on how this could be funded. In principle the JCB were supportive of Option 2, JR agreed to send a message confirming the outcome of discussions. <i>[post meeting note: e-mail sent to Jo Dare confirming current position - CLOSED]</i>	JR 70 ITEM CLOSED
7.	ITEMS FOR INFORMATION IOW CCG Operational Plan Noted, no further comment.	
8.	REGIONAL / LOCAL ISSUES STP Not discussed. Devolution Not discussed. Other CCG/LA Up-date Not discussed.	
10.	RISK LOG Noted.	
11.	DATE & TIME OF NEXT MEETING Wednesday 1 February 2017, 1430 – 1630 Carisbrooke Room, Apex Building A, St Cross Business Park	

Circulation:

CCG

Helen Shields, Chief Officer

Gillian Baker, Deputy Chief Officer

Loretta Kinsella, Director of Quality & Clinical Services

Loretta Outhwaite, Chief Finance Officer

John Rivers, Chair (Chair)

In attendance:

Liz Elliott (notes)

For information:

Clinical Executive – Tracy Richards/Becky Berryman

Health & Wellbeing Board – Marie Bartlett

Cathy Budden - BCF

IW Council

Rida Elkheir, Director of Public Health

Kerry Hubbleday, Strategic Manager – Finance

John Metcalfe, Chief Executive Officer

Kathy Marriott, Area Director (IW) Children's Services

Cllr Steve Stubbings, Executive Member

Carol Tozer, Director Adult Social Services