PAPER 13

Joint Adult Commissioning Board

7 September 2016

Action notes of the Joint Adult Commissioning Board held on **7 September 2016** at 14:30 – 16:30

Carisbrooke Room, CCG HQ, Ground Floor, Apex Building A, St Cross Business Park

PRESENT:

CCG Matt Leek, Finance Manager (for Loretta Outhwaite)

John Rivers, Chair (Chair) Helen Shields, Chief Officer

Council Rida Elkheir, Director of Public Health

Claire Foreman, Adult Social Care (to item 7 inclusive, excluding item

3[45A])

Steve Stubbings, Executive Member

In attendance: Alison Geddes, Commissioning Manager, CCG (item 6)

Eleanor Roddick, Head of Commissioning, CCG (item 6)

NOTED BY: Liz Elliott, EA to the Chief Officer, CCG

1.	APOLOGIES FOR ABSENCE: Loretta Outhwaite (Matt Leek attended), Kerry Hubbleday, John Metcalfe, Gillian Baker, Loretta Kinsella & Kathy Marriott.	
2.	NOTES OF THE LAST MEETING The notes of the meeting held on 3.8.16 were agreed as an accurate record.	
3.	Action Tracker Reviewed and updated: Action to resolve £1.4m shortfall in the BCF A) A separate group have met and reviewed the MLAFL transformational finances. Action 45(A) closed. B) At the last JACB it was agreed an urgent meeting would be coordinated by John Metcalfe. Helen Shields was now pursuing and awaiting a response from John Metcalfe regarding who should attend;	
	Claire Foreman advised that it would be Chris Ward and John Metcalfe. NHS England has advised the CCG of the escalation process requiring a	

formal meeting between the IW Council and CCG. If resolution cannot be reached to be escalated to the Health & Wellbeing Board. If agreement is not reached the next stage of escalation will be to the BCF regional board.

[Post meeting note: HS/LO/JM/CW met 13.09.16].

C) Pooled Budget: the CCG will need to take advice from Auditors to the continued payments when the pooled budget not signed.

LO 45 (C)

Discussion on role, purpose & membership of Joint Commissioning Board to inform Terms of Reference [Draft updated TOR to include Children's Services]

- A) Dates of the JACB have been sent to Kathy Marriott, 50(A) closed.
- B) Updated TOR to come to the October JACB (Gillian Baker/Claire Foreman), 50 (B) closed.
- C) At the last meeting it was noted the need to understand the governance and commissioning arrangements of the Children's Trust and a brief update to be brought back to the next JACB 07.09.16, **John Metcalfe** to ask Chris Mathews to draft. Action outstanding.

JM 50 (C)

- D1) The 4 areas to come together in an integrated way are: quality assurance, market development, commissioning intentions, and pricing, 50(D1) closed.
- D2) Commissioning intentions have been discussed, work is ongoing by the Commissioning Leadership Group, 50 (D2) closed.
- E) Localities: there has been a positive discussion (CF/GB & Nicola Longson). From a joint commissioning perspective the JACB were satisfied with how this is being handled, closed, 50(E) closed.

4. MY LIFE A FULL LIFE (MLAFL)

The MLAFL Board is now the MLAFL Operational Delivery Group with revised membership. There will be discussions regarding a stakeholder group that is likely to include the Police, residential homes, children's services and others.

Helen Shields gave an update on NHS Turnaround. A Turnaround Board is being set up and will be chaired by the Turnaround Director. John Metcalfe had declined the offer of support from the Turnaround Director to help review the IW Council's spend on adult social care as the IW Council has been undertaking its own forensic review of spend across all service areas.

A review of MLAFL system-wide governance is being undertaken, this will

review how MLAFL can be mainstreamed. Steve Stubbings was concerned that the turnaround issue and MLAFL have been conflated.

Following discussion regarding the MLAFL Operational Delivery Group (ODG), **Helen Shields** will discuss with Nicola Longson.

HS (51)

Final system governance including a Turnaround Board will be agreed by the Chief Executives.

5. REGIONAL / LOCAL ISSUES

SUSTAINABILITY & TRANSFORMATION PLAN (STP)

Helen Shields gave an update from the HIOW STP Steering Board Workshop held 06.09.16. Boards are required to agree the plan. The STP covers all health organisations and local authorities. Unlikely the IW Council will have a meeting in this timescale. It was recognised that the STP has been important in gaining mainland organisations engagement in Island issues.

[Post meeting note: an extraordinary CCG Governing Body Part 2 meeting has been organised for 06.10.16 as STP approval needs to be gained between 30 September 2016 and 12 October 2016].

Devolution

Steve Stubbings advised that there have been a number of public meetings regarding the Solent Deal on plans to create a Solent Combined Authority. Currently out to consultation, to go back to Council October 2016.

6. OPTIONS PAPER FOR THE IMPLEMENTATION OF THE REHABILITATION SERVICE

A new model of care for the delivery of adult physical rehabilitation on the Isle of Wight was agreed by the Joint Adult Commissioning Board in August 2015. Alison Geddes presented the options paper for the strategic implementation of the revised service.

The current rehabilitation services are financed by the CCG partly through the Better Care Fund. The contract for services provided by the Isle of Wight NHS Trust is due to expire 31.03.17.

Claire Foreman advised that the procurement process needs to ensure clarity on the market management approach.

The JACB supported the recommended option (option 3, to commission revised rehabilitation service and community beds). A further paper will be submitted to the JACB regarding the next phase of the project which will include the decision regarding procurement and implementation.

7. INTEGRATED COMMISSIONING

Update on the Assistant Director of Integrated Commissioning

Candidates have been shortlisted. Arrangements are in place for assessment/interviews 30.09.16/03.10.16.

8. BETTER CARE FUND (BCF) PLAN

BCF Section 75 (£1.4m)

Discussed under item 3.

Report to HWB regarding Section 75

Discussed under item 3. If agreement has not been reached the CCG will need to formally report to the 28.09.16 Health & Wellbeing Board that the BCF Section 75 has not been signed and seek resolution.

BCF Overarching Highlight Report

Noted.

BCF Overarching Dashboard

For information, noting that the dashboard is in development.

Delayed transfers of care (DTOC): Helen Shields noted that national information on CCG performance for Q1 indicates the Isle of Wight is significantly lower than most of Wessex.

The CLG to review DTOC position and what needs to be actioned to improve the position.

Action for the **CLG**

BCF Quarterly Reports

BCF Overarching Quarterly Summary

The quarterly summary was tabled, the key points are:

- The BCF funds have not yet been pooled via a Section 75 pooled budget.
- 7-day services there are some services in place, the progress that has been made was noted.

BCF Quarterly Reports for submission to NHS England 09.09.16

Cathy Budden will circulate once the submission is complete.

BCF Individual scheme highlight reports

The LD Services highlight report was noted.

The highlight report for the Locality Community Model had not been received; the report is therefore required at the next JACB.

(Martin Robinson – Cathy Budden has chased)

9.	IMPACT ON THE CONSTITUTION It was noted that real progress has been made over the last few months via the Commissioning Leadership Group and the senior leadership group (Shaun Stacey, Sandy Hogg, Claire Foreman and Gillian Baker).	
10.	TIER 3 WEIGHT MANAGEMENT Helen Shields advised that the CCG Governing Body approved a SHIP- wide Priority Statement for Bariatric Surgery, subject to Tier 3 which is commissioned by Public Health. The Statement can only be agreed when Tier 3 is in place. Helen Shields requested a position statement from Rida Elkheir for the next JACB on the service and cost, if resolution cannot be gained at the Commissioning Leadership Group.	(Action for the CLG)
11.	DATE & TIME OF NEXT MEETING Wednesday 5 October 2016, 1430 – 1630 Carisbrooke Room, Apex Building A, St Cross Business Park	

Circulation:

CCG

Helen Shields, Chief Officer

Gillian Baker, Deputy Chief Officer

Loretta Kinsella, Director of Quality & Clinical Services

Loretta Outhwaite, Chief Finance Officer

John Rivers, Chair (Chair)

In attendance:

Liz Elliott (notes)

For information:

Clinical Executive – Tracy Richards

Health & Wellbeing Board – Marie Bartlett

Cathy Budden - BCF

IW Council

Rida Elkheir, Associate Director of Public Health

(Nominated Director Adult Social Care)

Kerry Hubbleday, Strategic Manager – Finance

John Metcalfe, Chief Executive Officer

Kathy Marriott, Interim Area Director Children's Services

Cllr Steve Stubbings, Executive Member