Joint Adult Commissioning Board

3 August 2016

Action notes of the Joint Adult Commissioning Board held on **3 August 2016** at 14:30 – 16:30 Carisbrooke Room, CCG HQ, Ground Floor, Apex Building A, St Cross Business Park

PRESENT:

CCG	Gillian Baker, Deputy Chief Officer Loretta Kinsella, Director of Quality & Clinical Services Loretta Outhwaite, Chief Finance Officer (from item 3) John Rivers, Chair (Chair) Helen Shields, Chief Officer
Council	Rida Elkheir, Director of Public Health Claire Foreman, Adult Social Care Kerry Hubbleday, Strategic Manager Finance John Metcalfe, Chief Executive Steve Stubbings, Executive Member
In attendance:	Dr Tim Whelan, Clinical Executive GP, CCG (from item 3)

NOTED BY: Liz Elliott, EA to the Chief Officer, CCG

APOLOGIES FOR ABSENCE: None	
In attendance. Dr Tim Whelan was welcomed to the meeting. Tim	
attended to observe as part of his Clinical Executive induction.	
NOTES OF THE LAST MEETING	
The notes of the meeting held on 6.7.16 were agreed as an accurate	
ACTIONS ARISING	
Action Tracker	
Reviewed and updated.	
Assistant Director of Integrated Commissioning	<mark>39</mark>
Vacancy currently out to advert. Interview date to be confirmed, end	ITEM
September/early October 2016.	CLOSED
	_
BCF section 75 Agreement – update	
Discussed under agenda item 4.	
	The notes of the meeting held on 6.7.16 were agreed as an accurate record. ACTIONS ARISING Action Tracker Reviewed and updated: Assistant Director of Integrated Commissioning Vacancy currently out to advert. Interview date to be confirmed, end September/early October 2016.

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Th be Co	e paper on Integrated Commissioning of Adult Health & Social Care tween the Isle of Wight Council and Isle of Wight Clinical mmissioning Group was submitted to the IW Council Executive and e CCG Clinical Executive.	<mark>51</mark> ITEM CLOSED
Bo Ch At inv Gil chi co ne an 1. 2.	scussion on role, purpose & membership of Joint Commissioning and to inform Terms of Reference [Draft updated TOR to include ildren's Services] the 04.05.16 meeting it was agreed that Childrens Services should be vited to this board to ensure this is a Joint Commissioning Board. lian Baker has reviewed the TOR, particularly regarding inviting ildren services. The draft updated TOR now reflects integrated mmissioning of social care rather than adults and GB felt the board eded to consider the following questions to enable a thorough review d clarity for an amended TOR: What is the scope of the commissioning decisions / recommendations that should come to the board? What is the role of the board with regard to children's services? Have we got the commissioning governance right?	GB/CF/JM 50
It v lin wa mo co to Ma	was noted that children's services are both complex and transitioning. was noted that it would be helpful for Cathy Marriott to attend as a k, with the aspiration for joint commissioning for children's services. It is felt the JACB can learn from children's services e.g. the community odel. There is a need to understand the governance and mmissioning arrangements of the Children's Trust and a brief update be brought back to the next JACB 07.09.16, John Metcalfe to ask Chris athews to draft. The board will remain as a JACB, with children's insition to be added to the TOR.	JM
reo	eed to identify what should be delivered in an integrated way, quiring integrated decisions: Claire Foreman to bring to the next meeting a list of outputs in terms of areas to come together in an integrated way from the 01.08.16 workshop (commissioning teams CCG/Public Health/IW Council). Gillian Baker advised a senior group would put forward commissioning intentions, to be shown at 3 levels (organisation/integrated commissioning intentions/STP level).	CF GB
gro co de co Gil	was noted at the CLG (02.08.16) that there are at least seven different oups that are looking at localities. Need to be clear from a mmissioning perspective of what we are trying to achieve, outcomes, liverables and how providers are going to operationalise. Joint nversation required (Nicola Longson, Shaun Stacey, Claire Foreman, lian Baker) re how we land initially, and a statement of intent of key eas and outcomes to be drafted by Gillian Baker for the next board.	GB

	 Helen Shields said the TOR states that the role of chair should be shared, 6 months CCG chairman followed by 6 months IW Council elected member. This has not happened, the CCG has chaired since the inaugural meeting November 2014. It was agreed that: John Rivers would remain the chair to the end of March 2017 Steve Stubbings will be vice chair. Secretarial support will go with the chair. 	
4.	FINANCIAL POSITIONS	
	CCG overall positions savings plan (QIPP) Loretta Outhwaite reported the month 3 position (to the end of June 2016) as marginally better than the planned position. The CCG is under significant scrutiny and at risk of being in deficit. Phil Orwin (System/Turnaround Director) is identifying recommendations for the system to agree whether to pursue. QIPP is heavily reliant on the IW NHS Trust to bring the plan to fruition.	
	 IW Council overall financial position & Adult/Children's Social Care & Public Health savings plans Kerry Hubbleday reported the position at the end of June 2016 for the whole council: a forecast overspend of £4.4m, the two key areas are £3m savings around the operating model and £1.4m Adult Social Care gap. The IW Council is required to make total savings of £14.2m this year, and £23m over the next 3 years. The IW Council are not allowed to overspend at year end. The position is not sustainable. 	
	Following discussion it was felt that a robust SRG system dashboard was required to provide the whole system picture.	
	Action to resolve £1.4m shortfall in the BCF At the last meeting it was reported that the IW Council had inserted a sentence at Clause 11.2 without discussion with the CCG regarding Risk Share. As a result the Section 75 was not agreed. Loretta Outhwaite, Gillian Baker, Kerry Hubbleday, Claire Foreman and Chris Ward met to attempt a resolution, this had been unsuccessful as none of the organisations have the money to fund, therefore costs need to be reduced by ceasing services or finding savings.	JR/JM <mark>45</mark>
	The inability to fund shortfalls and share risks was discussed. John Metcalfe advised that he would have to submit a mid-term budget report and that the IWC cannot work at a deficit budget.	
	Following debate on how the last six months of MLAFL vanguard transformation money is spent, it was agreed this needs to be taken	

Plans need to be developed and quantified, including transformation costs and timelines, through SRG Urgent Care Committee. It was agreed to wait to address until after discussions at the System Resilience Strategic Leadership Group 03.08.16, MLAFL Board 04.08.16 and the Turnaround Discussion meeting 05.08.16. An urgent meeting would be coordinated by John Metcalfe. 5. INTEGRATED COMMISSIONING / COMMISSIONING LEADERSHIP GROUP (CLG) Strategic Commissioning Milestones Milestones noted. Potential impact of STP/Solent Devolution on integrated commissioning STP: Helen Shields advised there is a 60-day window and a significant amount of work to be undertaken on numbers/money/resources/estate to develop a more robust plan. Expectation that we start to work at scale e.g. one contract on behalf of all CCGs with a provider. As a result therefore looking at joint commissioning intentions and ultimately joint contracts. Solent Devolution: John Metcalfe commented on a reorganisation of Hampshire which is also out to consultation. 6. BETTER CARE FUND (BCF) PLAN The following BCF Scheme Highlight reports were tabled but not discussed: • MH Services • Local Area Coordination – part of Prevention scheme. • Carers • Rehab/Reablement and Recovery.		outside of the meeting as a potential way to address by the system, as well as driving down the system. To be taken back to Nicola Longson MLAFL Director.	JR	
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Highlight reports had not been received for LD Services nor the Locality/Community Model. BCF Overarching Dashboard Better Care Fund Dashboard Summary 2016/17 Quarter 1 tabled for information, noting that this is in development.	6.	 The following BCF Scheme Highlight reports were tabled but not discussed: MH Services Local Area Coordination – part of Prevention scheme. Carers Rehab/Reablement and Recovery. Highlight reports had not been received for LD Services nor the Locality/Community Model. BCF Overarching Dashboard Better Care Fund Dashboard Summary 2016/17 Quarter 1 tabled for 		

7.	IMPACT ON THE CONSTITUTION None.	
8.	DATE & TIME OF NEXT MEETING	
	Wednesday 7 September 2016, 1430 – 1630	
	Carisbrooke Room, Apex Building A, St Cross Business Park	

Circulation:

CCG Helen Shields, Chief Officer Gillian Baker, Deputy Chief Officer Loretta Kinsella, Director of Quality & Clinical Services Loretta Outhwaite, Chief Finance Officer John Rivers, Chair (Chair) <u>In attendance</u>: Liz Elliott (notes) <u>For information</u>: Clinical Executive – Tracy Richards Health & Wellbeing Board – Marie Bartlett Cathy Budden - BCF

IW Council

Rida Elkheir, Associate Director of Public Health (Nominated Director Adult Social Care) Kerry Hubbleday, Strategic Manager – Finance John Metcalfe, Chief Executive Officer Cllr Steve Stubbings, Executive Member