

Joint Adult Commissioning Board

3 August 2016

Action notes of the Joint Adult Commissioning Board

held on **3 August 2016** at 14:30 – 16:30

Carisbrooke Room, CCG HQ, Ground Floor, Apex Building A, St Cross Business Park

PRESENT:

CCG

Gillian Baker, Deputy Chief Officer
 Loretta Kinsella, Director of Quality & Clinical Services
 Loretta Outhwaite, Chief Finance Officer (from item 3)
 John Rivers, Chair (Chair)
 Helen Shields, Chief Officer

Council

Rida Elkheir, Director of Public Health
 Claire Foreman, Adult Social Care
 Kerry Huddleday, Strategic Manager Finance
 John Metcalfe, Chief Executive
 Steve Stubbings, Executive Member

In attendance:

Dr Tim Whelan, Clinical Executive GP, CCG (from item 3)

NOTED BY:

Liz Elliott, EA to the Chief Officer, CCG

1.	<p>APOLOGIES FOR ABSENCE: None</p> <p>In attendance: Dr Tim Whelan was welcomed to the meeting; Tim attended to observe as part of his Clinical Executive induction.</p>	
2.	<p>NOTES OF THE LAST MEETING</p> <p>The notes of the meeting held on 6.7.16 were agreed as an accurate record.</p>	
3.	<p>ACTIONS ARISING</p> <p><u>Action Tracker</u> Reviewed and updated:</p> <p>Assistant Director of Integrated Commissioning Vacancy currently out to advert. Interview date to be confirmed, end September/early October 2016.</p> <p>BCF section 75 Agreement – update Discussed under agenda item 4.</p>	<p>39 ITEM CLOSED</p>

	<p>Helen Shields said the TOR states that the role of chair should be shared, 6 months CCG chairman followed by 6 months IW Council elected member. This has not happened, the CCG has chaired since the inaugural meeting November 2014. It was agreed that:</p> <ul style="list-style-type: none"> • John Rivers would remain the chair to the end of March 2017 • Steve Stubbings will be vice chair. • Secretarial support will go with the chair. 	
4.	<p>FINANCIAL POSITIONS</p> <p>CCG overall positions savings plan (QIPP) Loretta Outhwaite reported the month 3 position (to the end of June 2016) as marginally better than the planned position. The CCG is under significant scrutiny and at risk of being in deficit. Phil Orwin (System/Turnaround Director) is identifying recommendations for the system to agree whether to pursue. QIPP is heavily reliant on the IW NHS Trust to bring the plan to fruition.</p> <p>IW Council overall financial position & Adult/Children’s Social Care & Public Health savings plans Kerry Hubbleday reported the position at the end of June 2016 for the whole council: a forecast overspend of £4.4m, the two key areas are £3m savings around the operating model and £1.4m Adult Social Care gap.</p> <p>The IW Council is required to make total savings of £14.2m this year, and £23m over the next 3 years. The IW Council are not allowed to overspend at year end. The position is not sustainable.</p> <p>Following discussion it was felt that a robust SRG system dashboard was required to provide the whole system picture.</p> <p>Action to resolve £1.4m shortfall in the BCF At the last meeting it was reported that the IW Council had inserted a sentence at Clause 11.2 without discussion with the CCG regarding Risk Share. As a result the Section 75 was not agreed. Loretta Outhwaite, Gillian Baker, Kerry Hubbleday, Claire Foreman and Chris Ward met to attempt a resolution, this had been unsuccessful as none of the organisations have the money to fund, therefore costs need to be reduced by ceasing services or finding savings.</p> <p>The inability to fund shortfalls and share risks was discussed. John Metcalfe advised that he would have to submit a mid-term budget report and that the IWC cannot work at a deficit budget.</p> <p>Following debate on how the last six months of MLAFL vanguard transformation money is spent, it was agreed this needs to be taken</p>	JR/JM 45

7.	IMPACT ON THE CONSTITUTION None.	
8.	DATE & TIME OF NEXT MEETING Wednesday 7 September 2016, 1430 – 1630 Carisbrooke Room, Apex Building A, St Cross Business Park	

Circulation:

CCG

Helen Shields, Chief Officer

Gillian Baker, Deputy Chief Officer

Loretta Kinsella, Director of Quality & Clinical Services

Loretta Outhwaite, Chief Finance Officer

John Rivers, Chair (Chair)

In attendance:

Liz Elliott (notes)

For information:

Clinical Executive – Tracy Richards

Health & Wellbeing Board – Marie Bartlett

Cathy Budden - BCF

IW Council

Rida Elkheir, Associate Director of Public Health
(Nominated Director Adult Social Care)

Kerry Hubbleday, Strategic Manager – Finance

John Metcalfe, Chief Executive Officer

Cllr Steve Stubbings, Executive Member