

Joint Adult Commissioning Board

6 July 2016

Action notes of the Joint Adult Commissioning Board

held on **6 July 2016** at 14:30 – 16:30

Carisbrooke Room, CCG HQ, Ground Floor, Apex Building A, St Cross Business Park

PRESENT:

CCG Gillian Baker, Deputy Chief Officer
Loretta Outhwaite, Chief Finance Officer
Helen Shields, Chief Officer (Chair)

Council Rida Elkheir, Director of Public Health [from item 4]
Claire Foreman, Adult Social Care
Kerry Hubbleday, Strategic Manager Finance
Steve Stubbings, Executive Member

In attendance: Sarah Westmore, Clinical Executive GP, CCG [to item 6 inclusive]

NOTED BY: Liz Elliott, EA to the Chief Officer, CCG

<p>1.</p>	<p>APOLOGIES FOR ABSENCE: Loretta Kinsella, John Rivers & John Metcalfe</p> <p>In attendance: Sarah Westmore was welcomed to the meeting; Sarah attended to observe as part of her Clinical Executive induction.</p>	
<p>2.</p>	<p>NOTES OF THE LAST MEETING The notes of the meeting held on 4.5.16 were agreed as an accurate record.</p>	
<p>3.</p>	<p>ACTIONS ARISING</p> <p><u>Action Tracker</u> Reviewed and updated:</p> <p>LD COMMISSIONER Interviews to be held 11.07.16.</p> <p>ASSISTANT DIRECTOR OF INTEGRATED COMMISSIONING The Assistant Director Integrated Commissioning will be considered at the IW Council Employment Committee on 11.07.16. Gillian is meeting with Paul Littler (IW Council Lead Officer - People Resourcing) following</p>	<p>29 Item CLOSED</p> <p>SS/GB 39</p>

	<p>the Employment Committee. Steve Stubbings will feedback following the Employment Committee.</p> <p>SECTION 75 AGREEMENT – Assurance timelines A table showing the final sign-off from NHS England can be found on page 1 of attachment G.</p> <p>JOINT APPOINTMENTS At the 04.05.16 meeting Claire Foreman noted the need to ensure commissioning capacity and capability meets both CCG/IW Council needs and what outcomes we need to achieve and how we manage issues within the system. Gillian Baker/Claire Foreman confirmed that conversations have started on all joint posts.</p> <p>CCG POSITION 2016/17 Phil Orwin commenced 04.07.16 as System Director.</p> <p>BUSINESS CASE FOR PROFESSIONAL SUPPRT FOR REABLEMENT – to note sign-off/Chairman’s action taken The JACB noted that following email agreement on the Additional Professional Support for Reablement Business Case from JACB members (Gillian Baker, John Rivers, Rida Elkheir, Kerry Hubbleday, John Metcalfe, Claire Foreman & Stephen Stubbings) John Rivers had taken Chairman’s Action to sign-off the business case, to prevent further delay.</p> <p>CHILDREN’S SERVICES At the 04.05.16 meeting it was agreed that Childrens Services should be invited to this board to ensure this is a Joint Commissioning Board. John Metcalfe to advise who will attend from Childrens Services: response outstanding Claire Foreman to follow up with John Metcalfe.</p> <p>The JACB Terms of Reference (TOR) require review and amendment, Gillian Baker and Claire Foreman to action. Agenda item 03.08.16 JACB.</p> <p>SOLENT DEVOLUTION Helen Shields had circulated a paper from John Metcalfe to CCG senior team. A briefing to the JACB is required on direction of travel for the Island and implications to the HLOW STP. Regional Local Issues to become a standing item.</p>	<p>46 Item CLOSED</p> <p>GB/CF 48 Item CLOSED</p> <p>LO 49 Item CLOSED</p> <p>JM/CF 50</p> <p>GB/CF</p> <p>JM 51</p>
4.	<p>BETTER CARE FUND (BCF) PLAN</p> <p>BCF section 75 Agreement – update Claire Foreman advised Gillian Baker at the Commissioning Leadership Group (CLG) 05.07.16 that the IW Council have inserted a sentence at Clause 11.2 regarding the Risk Share. This had been undertaken without</p>	

	<p>discussion with the CCG or highlighting the addition, prior to signing. Loretta Outhwaite advised the CCG cannot sign as this is a position the CCG cannot support. There had been no conversation/negotiation with the CCG regarding the addition, wording had previously been agreed. Loretta Outhwaite expressed her disappointment with the position.</p> <p>Claire Foreman apologised on behalf of the IW Council. It was agreed that partners need to ensure this does not happen again.</p> <p>As a result the Section 75 is not agreed. To progress this issue Gillian Baker, Loretta Outhwaite, Claire Foreman and Kerry Hubbleday to meet early week commencing 11.07.16 and then with Chris Ward (IWC) on his return from leave week commencing 18.07.16.</p> <p><u>BCF 2015-16 Quarter 4 Overarching Quarterly Summary</u> Noted. Gillian Baker highlighted the poor occupational therapy waiting times however with money through system resilience last year the IW Council are taking decisive action to address.</p> <p><u>BCF Overarching Dashboard</u> Noted.</p> <p>BCF 2016-17 Overarching Highlight Reports</p> <ul style="list-style-type: none"> • Good progress on delivering the BCF. • Key risk £1.4m gap, as a board we need to monitor each month to close the gap. <p>Following discussion it was suggested that through Commissioning Intentions we will signal that we will have a contract between the Public Health/IW Council/CCG with the IW NHS Trust. The CLG will look at how to take forward and come back to the JACB with proposals.</p> <p>Amended BCF Plan to reflect Assurance Feedback The BCF is now fully assured following further submission to NHS England in relation to the £1.4m.</p>	<p>GB/LO/CF /KH 45</p>
<p>5.</p>	<p>INTEGRATED COMMISSIONING / COMMISSIONING LEADERSHIP GROUP (CLG)</p> <p>Integrated Commissioning Executive Report Report on the Integrated Commissioning of Adult Health & Social Care between the Isle of Wight Council and Isle of Wight Clinical Commissioning Group. This is a joint paper co-produced by Claire Foreman and Gillian Baker. The paper was discussed at the CLG 05.07.16 and will go to the IW Council Executive 14.07.16 and the CCG Clinical Executive. The format of the report was an IW Council paper. In order</p>	<p>SS 51</p>

	<p>to reflect integration going forward these need to be joint papers and Steve Stubbings will raise this at the committee.</p> <p>Integrated Commissioning - Strategic Commissioning Enablers Prioritisation Milestones</p> <p>Gillian Baker explained that the timeline had been produced to feed into the overarching MLAFL programme. Gillian Baker noted that two Adult Social Care posts had been lost through the process of aligning schemes to the reduced funding.</p> <p>KPMG will help produce a high-level Commissioning Strategy for WISR, it was noted that the CCG and IW Council will need to provide a significant amount of input to the process.</p> <p>Timeline to be updated and be brought back to a future meeting.</p> <p>Commissioning Leadership Group actions</p> <p>Meetings held 17.05.16 and 21.06.16, noted. The CLG need to escalate issues to the JACB attention where required.</p> <p>Market Management, quality etc development of integrated approaches</p> <p>Discussed at CLG yesterday. Claire Foreman advised of the need to tightly manage the market together, both intentions and relationships, to signal to the market that there is a single view.</p>	
6.	<p>PUBLIC HEALTH PLAN & BUDGET FOR 2016/17</p> <p>Rida Elkheir presented the service plan for Public Health. Rida highlighted frustrations with the IW NHS Trust as a provider. Executive and political support was sought, it was agreed that discussion is required in a more collegiate forum. This will be through the new system-wide financial group and if required escalated to the IOW System Leaders Group. It was noted that the IW NHS Trust are charging for a full service that is not suitably staffed. Steve Stubbings stated that this cannot continue.</p> <p>Helen Shields suggested the service plan is shared with the CLG for commissioners to understand. Also agreed that the CCG Operational Plan to be shared with Claire Foreman.</p>	RE 42/43 Item CLOSED
7.	<p>BUSINESS CASE FOR THE CRISIS RESPONSE SERVICE EXTENSION INTO RESIDENTIAL HOMES</p> <p>Business case not yet available, agreed that this can be reviewed and agreed via email outside of the JACB. If there are any issues they will be brought to the JACB.</p>	

8.	REHABILITATION AND DRAFT IMPLEMENTATION/OPTIONS/WAY FORWARD Item not ready for discussion.	
9.	IMPACT ON THE CONSTITUTION None. Gillian Baker explained the background to this standing item. Noted that this fits with the review of the Terms of Reference proposed under item 3.	
	DATE & TIME OF NEXT MEETING Wednesday 3 August 2016, 1430 – 1630 Carisbrooke Room, Apex Building A, St Cross Business Park	

Circulation:

CCG

Helen Shields, Chief Officer

Gillian Baker, Deputy Chief Officer

Loretta Kinsella, Director of Quality & Clinical Services

Loretta Outhwaite, Chief Finance Officer

John Rivers, Chair (Chair)

In attendance:

Liz Elliott (notes)

For information:

Clinical Executive – Tracy Richards

Health & Wellbeing Board – Marie Bartlett

Cathy Budden - BCF

IW Council

Rida Elkheir, Associate Director of Public Health

(Nominated Director Adult Social Care)

Kerry Hubbleday, Strategic Manager – Finance

John Metcalfe, Chief Executive Officer

CLr Steve Stubbings, Executive Member