

Joint Adult Commissioning Board

6 April 2016

Action notes of the Joint Adult Commissioning Board

held on **6 April 2016** at 12:00 – 13:00

Carisbrooke Room, CCG HQ, Ground Floor, Apex Building A, St Cross Business Park

PRESENT:

CCG Gillian Baker, Deputy Chief Officer
John Rivers, Chair (Chair)
Helen Shields, Chief Officer

Council Rida Elkheir, Director of Public Health
Ann Butler, Interim Market Development Commissioner (for Phillip Sharpe, Interim Head of Adult Social Care)
Kerry Huddleday, Strategic Manager Finance
John Metcalfe, Chief Executive Officer
Steve Stubbings, Executive Member

NOTED BY: Liz Elliott, EA to the Chief Officer, CCG

1.	APOLOGIES FOR ABSENCE: Loretta Kinsella & Loretta Outhwaite	
2.	NOTES OF THE LAST MEETING The notes of the meeting held on 2.3.16 were agreed as an accurate record.	
3.	<p>ACTIONS ARISING</p> <p><u>Action Tracker</u> Reviewed and updated:</p> <p>LD COMMISSIONER It was noted at the last meeting that the process was at the final stage before going out to advert. Anne Butler advised that the IW Council are now awaiting authority to proceed to advert - John Metcalfe will contact Claire Shand following the JACB to ensure this is progressed without further delay.</p> <p>RECRUITMENT PROCESS Concern continued regarding length of time to recruit and workforce issues in general. This had been taken to the MLAFL to progress; John Rivers reported that the MLAFL Board stated they did not have capacity.</p>	JM 29

	<p>Workforce is a key issue from the system leaders and should be on the top of the list of priorities. To be raised formally at the MLAFL Board tomorrow.</p> <p>IW COUNCIL Assistant Director of Integrated Commissioning: JD agreed and currently being graded through the NHS Agenda for Change process. The next step is to progress through the IW Council Employment Committee on 27.04.16, with the intention to go out to advert shortly after.</p> <p>BETTER CARE FUND PROGRAMME UPDATE <u>Micro-commissioning</u> Gillian Baker, Dawn Berryman, Phillip Sharpe and Debbie Morris have met, this is more complicated and disparate therefore not a quick fix. Agreed with Phillip Sharpe that the CCG will go ahead with its own advertisement but continue to work jointly.</p> <p>UPDATE ON THE PUBLIC HEALTH FINANCIAL POSITION 2015/16 AND 2016/17 Agenda item 6.</p>	<p>JR/HS/SS 37</p> <p>JM/GB 39</p> <p>40 ITEM CLOSED</p>
4.	<p>BETTER CARE FUND (BCF) PLAN Gillian Baker presented the BCF Plan first draft submission, submitted 21.03.16. The next submission date is 25.04.16.</p> <p>The Commissioning Leadership Group (5.04.16) discussed feedback received from NHS England on the first draft submission. NHS England felt the plan was good but was 'not assured'. Anne Butler intuited from the feedback that rigorous performance metrics were needed and identification of return on investment. The need to look at NHS Support for Social care was noted and that this will be challenging. There was discussion around whether this can be mitigated and the need for an open-book approach identifying risks and assumptions.</p> <p>Sections of the assurance feedback have been allocated to individuals to provide responses. Gillian Baker to advise John Metcalfe who/what has been allocated to the IW Council.</p> <p>Sign-off process: the Health & Wellbeing Board have agreed delegated authority sign-off to Steve Stubbings. Helen Shields has delegated authority in the absence of John Rivers.</p> <p>In response to a question from John Metcalfe, Gillian Baker explained the impact of not being assured and associated responses back to NHS England.</p>	<p>GB 44</p>

<p>5.</p>	<p>INDEPENDENT SECTOR FEE NEGOTIATIONS</p> <p>Anne Butler gave an update on actions/meetings that have been held to date. Fee setting is an annual process; this year marks the first year as a joint undertaking. A series of meetings with providers have been held as a listening exercise, followed by some task and finish groups.</p> <p>Collectively all providers were contacted by letter in March 2016. The IW Council is developing a paper following responses received from the providers; the response to date is that the offer is unsupported by providers. Isle of Wight fee rates are higher to comparative local authorities. The local authority baseline is an issue for the providers.</p> <p>Anne Butler to finalise a joint paper to go to the IW Council Executive, Gillian Baker will take the paper to the CCG Clinical Executive. The paper will reflect what the providers are requesting the offer that is being recommended, and the effect of the difference of 1% on the local authority budgets. The JACB were supportive of this position.</p>	
<p>6.</p>	<p>PUBLIC HEALTH BUDGETS</p> <p>At the last JACB Rida Elkheir was asked to bring a paper to the JACB for discussion, to include the impact as a result of budget reduction and proposed use of budgets for 2016/17.</p> <p>Rida Elkheir explained that:</p> <ul style="list-style-type: none"> • This item required sufficient time for discussion therefore it was deferred to the May meeting and would be allocated 30 minutes. • Public Health are awaiting an indication of the amount of funding to come via the MLAFL programmes for 2016/17. • 2015/16: closed with a deficit resulting in the need to draw on reserves circa £150-200k. • 2016/17: Public Health are decommissioning £1m of work to enable a sustainable budget. <p>Commissioning of Sexual Health & Smoking Cessation – prescribing costs</p> <p>The sexual health contract is an activity based contract, Public Health want to move to a block contract. There is a significant amount of activity that can be undertaken in primary care.</p> <p>Helen Shields highlighted that the CCG now has delegated commissioning for primary care and therefore this will result in a cost pressure. The CCG needs to be sighted on the financial consequences and the level of activity by practice. The impact on health and social care is also required to understand the scale and manage the pathway.</p> <p>John Rivers highlighted the need to ensure that patients have choice.</p>	<p>RE 42/43</p>

	<p>Drugs and alcohol John Metcalfe advised that there was some benefit as the funding was now within one contract.</p> <p>Public Health nursing This contract accounts for 40% of the Public Health budget, Rida noted various issues with charging. A system approach is required, it was suggested that the finance staff from Public health link-in with CCG finance (Shaun Sweatman).</p> <p>Prescribing Long-acting reversible contraceptives (LARC) overcharging, Rida Elkheir to produce a proposal paper.</p> <p>Public Health will be an agenda item again at the May JACB, 30 minutes will be allocated and paper(s) are required in advance to enable members to be adequately prepared for discussion at the meeting.</p>	
7.	<p>INFORMATION GOVERNANCE There were no information governance issues.</p>	
8.	<p>IMPACT ON THE CONSTITUTION None.</p>	
9.	<p>SYSTEM PRESSURES Helen Shields shared with the JACB system pressures issues and agreement of the system resilience plan for awareness. The CCG has received the IW NHS Trust first cut Capacity Plan. The JACB needs to look at how the gap of 'community beds' is provided. There was discussion around responsibility for patients, needs to lie with the responsible commissioner.</p>	
10.	<p>DATE & TIME OF NEXT MEETING Wednesday 6 April 2016, 1430 – 1630 Carisbrooke Room, Apex Building A, St Cross Business Park</p>	

Circulation:

CCG

Helen Shields, Chief Officer
Gillian Baker, Deputy Chief Officer
Loretta Kinsella, Director of Quality & Clinical Services
Loretta Outhwaite, Chief Finance Officer
John Rivers, Chair (Chair)

In attendance:

Liz Elliott (notes)

For information:

Clinical Executive – Tracy Richards

IW Council

Rida Elkheir, Associate Director of Public Health
(Nominated Director Adult Social Care)
Kerry Hubbleday, Strategic Manager – Finance
John Metcalfe, Chief Executive Officer
Cllr Steve Stubbings, Executive Member

Health & Wellbeing Board – Marie Bartlett
Cathy Budden - BCF