

Joint Adult Commissioning Board

3 February 2016

Action notes of the Joint Adult Commissioning Board

held on **3 February 2016** at 14:30

Carisbrooke Room, CCG HQ, Ground Floor, Apex Building A, St Cross Business Park

PRESENT:

CCG Becky Wastall, Deputy Chief Finance Officer (for Loretta Outhwaite)
 Gillian Baker, Deputy Chief Officer
 John Rivers, Chair (Chair)
 Sue Lightfoot, Head of Commissioning Children, Young People,
 Dementia, MH & LD for item 6
 Alison Geddes, Commissioning Manger for item 7

Council Rida Elkheir, Director of Public Health
 Martin Elliott, Nominated Director for Adult Social Care
 Kerry Huddleday, Strategic Manager Finance
 John Metcalfe, Chief Executive Officer
 Steve Stubbings, Executive Member

NOTED BY: Liz Elliott, EA to the Chief Officer, CCG

1.	<p>APOLOGIES FOR ABSENCE: Loretta Outhwaite (Becky Wastall attended) and Helen Shields.</p>	
2.	<p>NOTES OF THE LAST MEETING The notes of the meeting held on 6.1.16 were agreed as an accurate record.</p>	
3.	<p>ACTIONS ARISING Action Tracker reviewed and updated:</p> <p>LD & LD COMMISSIONER Martin Elliott advised that Sue Lightfoot had raised some questions regarding the role at the point of advertising. Concern was expressed about the whole length of time it has taken to get this implemented (2 years). Following discussion it was agreed that this should be resolved outside of the JACB. JD and person specification to be signed off by the end of next week by both the local authority and CCG.</p> <p>IW COUNCIL (JOHN METCALFE CHIEF EXECUTIVE OFFICER) Helen Shields, Steve Stubbings and John Metcalfe met 19.1.16. John Metcalfe agreed he strongly supported integrated commissioning. Going</p>	<p>ME/GB 29</p> <p>35 ITEM CLOSED</p>

	<p>forward John Metcalfe would be seeking approval to recruit a Director of Adult Services (DAS) and widen to community and wellbeing. John Metcalfe will discuss the strategic joint commissioning post with Gillian Baker, this will report to the DAS post and the Deputy Chief Officer of the CCG.</p> <p>John Metcalfe/Gillian Baker to bring a proposal for a Deputy/Assistant Director of Integrated Commissioning to the next JACB, or sooner.</p> <p>RECRUITMENT PROCESS</p> <p>At the last meeting CCG members were concerned about the lengthy IW Council recruitment process in relation to moving integrated commissioning forward, resulting in frustration around posts and recruitment. John Rivers fed back that the MLAFL workforce work stream does not have the capacity to take this forward across the work streams. John Metcalfe to discuss the recruitment process with Claire Shand.</p> <p>A bid has been made through Vanguard for a Programme Manager post to support integrated commissioning.</p> <p>IMPLICATIONS OF THE ALLOCATION AND SETTLEMENT – IW Council</p> <p>Helen Shields has received the IW Council budget slides.</p>	<p>JM/GB 39</p> <p>JM 37</p> <p>38 ITEM CLOSED</p>
<p>4.</p>	<p>BETTER CARE FUND (BCF) PROGRAMME UPDATE</p> <p>The technical guidance is still outstanding. The assumption is that the first submission due 8.2.16 will be delayed. The policy document does not include much detail.</p> <p>Finance colleagues have met with the Commissioning Leadership Group to look at areas to be included within the BCF next year, a further meeting to take this forward and look at ‘achievability’ to be held later today.</p> <p>The proposal is to include everything currently within the BCF in terms of funding and ‘growing’ this. All of Learning Disabilities to be added.</p> <p>Gillian Baker discussed bringing in micro-commissioning such as continuing healthcare and personal budgets during 2016/17. Gillian Baker will bring a proposal for a joint post to the 3.3.16 JACB, to bring service together with one overarching Head to enable driving efficiencies. The current post holders in the CCG retire at the end of July 2016 and it would be good to have a joint post going forward.</p> <p>The risks within the BCF need to be reviewed.</p>	<p>GB 40</p>

	<p>Dashboard Concern noted regarding Community OT local stretch target. At the System Resilience Operational Group today the IW NHS Trust were asked to review whether a short term piece of work to reduce the waiting list backlog could be undertaken. Martin Elliott advised that a longer term piece of work has started. Martin Elliott shared concern that the IW NHS Trust have stopped the children’s OT service, Martin Elliott is discussing with Shaun Stacey to resolve.</p> <p>Overarching Highlight Report The plan for next year is being pulled together.</p> <p>Quarter 3 Finance Monitor Budget monitor to end of December 2015 (quarter 3 position), still forecasting an underspend.</p> <p>Assurance was given on the carry-over of the BCF underspend to the IW Council to part-fund the shortfall of £2.1m for “Protection for Adult Social care” as agreed at the 3.1.16 meeting.</p> <p>BCF Scheme Highlight Reports Noted without comment:</p> <ul style="list-style-type: none"> • Integrated Rehabilitation & Reablement • Carers Prospectus <p>Tabled:</p> <ul style="list-style-type: none"> • Care Act 2014 • Community Integrated Locality working 	
5.	<p>IMPLICATIONS OF THE ALLOCATION AND SETTLEMENT The CCG allocations were issued 8.1.16. Becky Wastall tabled the Minimum Growth Table Core Allocations. The CCG is moving towards its target allocation. The CCG is deemed to be above target, due to the distance from target the CCG will receive no growth funding; the only funding anticipated is for ‘must dos’. The place based allocation and position for 2015/16 - 2020/21 was noted. There was agreement to jointly challenge nationally once the IW Council have received their settlement letter.</p> <p>IW Council The position remains as outlined at the last meeting.</p>	
6.	<p>TRANSFORMING CARE PROGRAMME</p> <p>Briefing on SHIP Transforming Care Plan The briefing was taken as read.</p>	

	<p>Update on Learning Disabilities Transforming Care Capital bid</p> <p>The CCG in partnership with the IW Council has submitted a bid for £1.5m capital investment to use for the development of local suitable and sustainable supported and independent accommodation for Isle of Wight residents with learning disabilities, Autistic Spectrum Disorders and complex needs.</p> <p>Sue Lightfoot presented an update on the capital project to provide independent housing stock, phase 1 2015/16 (6 residents with complex needs identified as requiring properties in the immediate future currently funded by the CCG or local authority) and phase 2 (10 residents, currently in out-of-area hospital care, to be repatriated potentially within the next 18 months).</p> <p>It was noted that:</p> <ul style="list-style-type: none"> • The Transforming Care agenda is a must-do • this is a large cost pressure in 2016/17 and it is unclear where responsibility lies • a high-risk to the local authority and CCG • the timelines and expectations from NHS England are unrealistic • a more detailed understanding of the potential cost pressures and source of funding is required as well as the right model • Bevan Brittan are currently developing a DOH-approved Memorandum of Understanding with Barrett David Wilson Homes • a fully worked-up business case would be required for the repatriation of the 10 residents (phase 2) <p>The JACB received the update and noted concerns.</p>	
7.	<p>EMH ICES COLLABORATION</p> <p>Alison Geddes presented the proposal for the collaboration of Earl Mountbatten Hospice (EMH) equipment services and the Integrated Equipment Service (ICES). ICES is commissioned under the Better Care Fund.</p> <p>In response to a question from John River regarding the Red Cross, Alison Geddes advised that this is a sub contract.</p> <p>The JACB agreed that this was a good piece of work and approved the collaborative approach.</p>	
8.	<p>FEEDBACK FROM THE COMMISSIONING LEADERSHIP GROUP (CLG)</p> <p>Progress with integrated commissioning</p> <p>Bid has been submitted as part of the Value Proposition and job</p>	

	<p>description for the Programme Manager is being developed.</p> <p>Priorities for 2016/17 Detailed work from the high level priorities to be undertaken. Gillian Baker will share information at the next JACB.</p> <p>Independent Sector Fee Negotiations 2016/17 Both organisations are in a difficult position in relation to what the independent sector are requesting against what is available. The CCG and Council wish to make a joint offer to the sector and will meet next week to develop a joined up approach.</p>	GB/KH 41
9.	INFORMATION GOVERNANCE There were no information governance issues.	
10.	IMPACT ON THE CONSTITUTION Agreed that the ongoing pressures are resulting in more aligned thinking.	
11.	DATE & TIME OF NEXT MEETING Wednesday 3 March 2016, 1430 – 1630 Carisbrooke Room, Apex Building A, St Cross Business Park	

Circulation:

CCG

Helen Shields, Chief Officer

Gillian Baker, Deputy Chief Officer

Loretta Kinsella, Director of Quality & Clinical Services

Loretta Outhwaite, Chief Finance Officer

John Rivers, Chair (Chair)

In attendance:

Liz Elliott (notes)

For information:

Clinical Executive – Tracy Richards

Health & Wellbeing Board – Marie Bartlett

Cathy Budden - BCF

IW Council

Rida Elkheir, Associate Director of Public Health

Martin Elliott, Head of Adult Social Care & Community Wellbeing
(Nominated Director Adult Social Care)

Kerry Huddleday, Strategic Manager – Finance

John Metcalfe, Chief Executive Officer

Cllr Steve Stubbings, Executive Member