



Minutes

Name of meeting	ISLE OF WIGHT HEALTH AND WELLBEING BOARD
Date and time	WEDNESDAY, 23 MARCH 2016 COMMENCING AT 9.30AM
Venue	COUNCIL CHAMBER, COUNTY HALL, NEWPORT, ISLE OF WIGHT
Members of the Board	Cllr Steve Stubbings – (Chairman) Deputy Leader, and Executive Member for Adult Social Care and Community Wellbeing Cllr Julia Baker-Smith Executive Member for Planning and Housing Karen Baker – Chief Executive, Isle of Wight NHS Trust Emma Corina – Chair of the Voluntary Sector Forum Stuart Ashley – Interim Director of Children’s Services – Isle of Wight Council Martin Elliott – Head of Adult Social Care Dave Hardy – Healthwatch Isle of Wight John Rivers – Chair, Isle of Wight Clinical Commissioning Group Helen Shields – Chief Officer, Isle of Wight Clinical Commissioning Group Sarah Jackson – Hampshire Police
Officers Present	Marie Bartlett – Democratic Services Barbara Deacon – Local Government Association supporting Health and Wellbeing Boards Sue Lightfoot – Head of Commissioning Mental Health and Learning Disabilities (IW CCG) Nicola Longson – Programme Director for My Life a Full Life Kathy Marriott – Interim Area Director for Children and Families
Observers	Cllr John Howe
Apologies	Cllr Jonathan Bacon – Leader of the Isle of Wight Council and Executive Member for Children’s Services Cllr Phil Jordan – Executive Member for Public Protection and PFI John Metcalfe – Chief Executive, Isle of Wight Council Rida Elkheir – Associate Director of Public Health Laura Franklin – Assistant Police and Crime Commissioner

28. [Minutes](#)

RESOLVED :

THAT the Minutes of the meeting held on [10 December 2015](#) be confirmed.

29. **Declarations of Interest**

No declarations were received at this stage.

30. **Health and Wellbeing Board Governance Review**

A review of the governance arrangements had begun and the board was updated on the progress made so far. A presentation was given which outlined the key issues raised by board members prior to the review. These included:

- Lack of clarity about what the board needed to do.
- Duplication of meetings.
- Why is there a Health and Wellbeing Board and a My Life A Full Life Board.

A draft report template had been produced to assist report authors. A forward plan would also be drawn up to enable a clear understanding of what decisions needed to be made.

There was some discussion regarding the structure of the board and its membership. The board was advised that across the country a range of different structures were used. It was noted that the structure of the board should meet the needs of the Island.

RESOLVED :

- (i) THAT work on the terms of reference continue with recommendations brought back to the board.
- (ii) THAT a structure for the board be drawn up and circulated prior to the next meeting.
- (iii) THAT a monthly update be circulated to all board members.

31. **My Life a Full Life Programme Update**

The Board were advised that the Programme Director post has now been filled. They were provided with a brief update on the progress of work since the last meeting. Confirmation of funding was expected to be announced shortly although it was believed that there would be less money allocated than the previous year. Once the announcement was made discussions would be undertaken to look at priorities and delivery.

A piece of work had been undertaken around system governance and how this would be streamlined. There were currently ten workstreams and discussions had taken place to understand how they would all support one another. There was also a need to communicate more effectively.

The Board thanked Lorretta Outhwaite for her work as interim Programme Director of My Life a Full Life.

RESOLVED :

THAT the report be noted.

32. **Better Care Fund 2016/17 Plans and Section 75**

The Board was told that there was a requirement for the Clinical Commissioning Group and the Local Authority to have a pooled fund to support integrated commissioning and provision.

There was a requirement for the Better Care Fund draft plan to be submitted by 21 March 2016 and the final document to be submitted by 25 April 2016. The Board was asked to agree that the final submission would be signed by the Chairman and Vice Chairman prior to submission.

The Section 75 agreement must be in place by 30 June 2016, however this needed to be agreed prior to that date.

RESOLVED :

- (i) THAT the draft proposals to pool funds under the Better Care Fund be agreed.
- (ii) THAT the submission of the Better Care Fund be approved by the Chair and Vice Chair of the Board.
- (iii) THAT the Chief Executive Officer of the Council and the Clinical Commissioning Group be authorised to sign off the Better Care Fund Section 75.

33. **Better Care Fund quarterly report Q3 2015/16**

The Better Care Fund quarterly report had been submitted to NHS England in February 2016. The Joint Adult Commissioning Board would oversee the entire fund which would include the financial, performance and risk aspects.

RESOLVED :

THAT the Better Care Fund quarterly report be noted.

34. **The Learning Disabilities Transforming Care Programme**

The Board was advised that the Clinical Commissioning Group (CCG) was already a member in the Southampton, Hampshire, Isle of Wight and Portsmouth Learning Disabilities Transformation Board and an active partner in the development of the plan. The plan was due to go live in April 2016.

RESOLVED :

THAT the Southampton, Hampshire, Isle of Wight and Portsmouth Transforming Care Partnership be noted.

35. [Joint Adult Commissioning Board notes](#)

RESOLVED :

THAT the notes of the Joint Adult Commissioning Board held on 6 January, 3 February and 2 March 2016 be received.

CHAIRMAN