

Joint Adult Commissioning Board

7 October 2015

Action notes of the Joint Adult Commissioning Board

held on **7 October 2015** at 14:30

Carisbrooke Room, CCG HQ, Ground Floor, Apex Building A, St Cross Business Park

PRESENT:

CCG
 Becky Wastall (for Loretta Outhwaite) to item 6 inclusive
 Gillian Baker, Deputy Chief Officer
 John Rivers, Chair (Chair)
 Helen Shields, Chief Officer

Council
 Rida Elkheir, Director of Public Health
 Martin Elliott, Nominated Director for Adult Social Care
 Kerry Hubbleday, Finance Manager - Resources
 Steve Stubbings, Executive Member

In attendance:
 Jackie Raven, IW Council [item 4]
 Cathy Budden, Projects & Planning Manager, CCG [item 4]

NOTED BY: Liz Elliott, EA to the Chief Officer, CCG

1.	<p>APOLOGIES FOR ABSENCE: Dave Burbage & Loretta Outhwaite (Becky Wastall attended)</p>	
2.	<p>NOTES OF THE LAST MEETING The notes of the meeting held on the 5th August 2015 were agreed as an accurate record.</p>	
3.	<p>ACTIONS ARISING Action Tracker reviewed and updated:</p> <p>Fee negotiations / minimum wage Discussed under item 6.</p> <p>Monitoring of Care Homes/Quality Assurance post The Care Home Quality Manager post is out to advert and is receiving a very positive response.</p> <p>Gillian Baker proposed that this post is funded from the BCF non-allocated reablement money, Kerry Hubbleday and Martin Elliott were not in agreement due to other demands on the underspend such as the IW Council social care deficit of £2.4m. Martin Elliott requested that</p>	

	<p>other funding forums were looked at instead to fund the post. The only alternative funding mechanism is via system resilience, this funding is non-recurrent. It was agreed that the post would be funded from the system resilience funding and that next year the CCG will therefore put less into reablement to fund this post.</p> <p>Rehabilitation Consultation Summary Gillian Baker agreed that the CCG Rehabilitation Review Report could be shared in a confidential nature. Item closed.</p> <p>BCF Scheme Mental Health Reablement Gillian Baker advised that everything included in the BCF is within a pooled budget therefore investments, savings or any changes cannot be made without agreement from both organisations. As integrated services are not yet in place however, operationally both organisations are acting in more of an aligned way. The decision not to recruit to the social worker post should therefore be agreed at the Joint Adult Commissioning Board by both organisations. Kerry Hubbleday felt that the S75 should be reviewed; Gillian Baker said that Cathy Budden had already circulated the BCF S75 governance summary. Martin Elliott suggested using a Commissioning Leadership Group meeting to review the BCF.</p> <p>Hampshire-wide Council (Southants Power House Devolution) Helen Shields reported that there had been a useful meeting with the Isle of Wight Council.</p> <p>Older Persons Item The IW Council has taken the lead for Older Persons Plan development. The workshop to take forward the plan is scheduled for the 5th November 2015 to discuss what the data is telling us and begin to shape both the Market Position statement for community beds and the Older Persons Strategy. This will be monitored through the Commissioning Leadership Group.</p> <p>BCF Finance Monitor Quarter 1 Information not yet available, to be submitted to the November JACB meeting.</p> <p>LD & LD COMMISSIONER Funding for the post has been rolled over for two years. Martin Elliott reported that Anne Butler is undertaking a piece of work which will be presented to include what they are doing with the commissioning team. It was noted that Jackie Raven had resigned, following discussion it was therefore suggested that an advert be placed as soon as possible for the two posts, Martin Elliott to action. Item remains open.</p>	<p>GB 14</p> <p>17 Item closed</p> <p>GB/ME 23</p> <p>26 Item closed</p> <p>27 Item closed</p> <p>KH 28</p> <p>ME 29</p>
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BETTER CARE FUND (BCF) PROGRAMME UPDATE

- While some progress is being made in the BCF SDIP, some milestones are not being achieved, particularly the Information Sharing Agreement and metrics, hence the number of red ratings.
- There is a need to revisit the BCF in terms of finance and next year. The Commissioning Leadership Group (CLG) will address this (27th October 2015 meeting).
- The JACB need to be monitoring the BCF and progress against the BCF Section 75 SDIP, as required under the Section 75 agreement.
- There is a need to revisit the risk register, of which funding is the key risk and tied into Vanguard.

BCF individual scheme presentations:

Supporting Information, Advice and Self-Management

Jackie Raven gave a verbal update on the Supporting Information, Advice and Self-Management BCF scheme. Essentially this relates to the Independent Living Centre (ILC) and People Matter. The grant agreement ends March 2016 and will need to be reviewed. The ILC needs to relocate from its current location.

Carers

Jackie Raven presented the Carers BCF scheme:

- On target, delivering across the board on the prospectus
- Attracting carers into Carers Isle of Wight
- Quarter 1 is a positive step in the right direction
- Building a carers register is a requirement however carers do not wish to be on a register.
- In terms of delivering on the rest of the strategy, a main theme was to raise issues for carers surrounding the wider workforce. The Commissioner for Carers has been investigating training sessions which could be delivered in February.
- Carers assessment: meeting to be held, to refine further to refresh and re-engage.
- It is time to start considering refreshing the strategy, HealthWatch are being engaged early to enable feedback.
- Young carers, this is a real gap, looking how to bridge going forward.
- Implementation plan to be brought to this group.
- Commissioner for Carers: the CCG needs to be part of debate, structure and proposals regarding funding for this post.

Noted that the good news media piece on carers had been attributed solely to the IW Council. The CCG should have been included within this press release.

	<p>BCF Quarterly Assurance</p> <p><u>Overarching Highlight Report</u> The JACB noted the Overarching Highlight Report.</p> <p><u>BCF Overarching Summary</u> Noted that flagging red against SDIP returns. To be raised at the CLG 27 October 2015.</p> <p><u>BCF Quarterly Report Summary</u> The quarterly reports were noted without comment.</p> <p><u>BCF Quarterly Report submission</u> Submitted to NHS England 28 August 2015.</p> <p><u>BCF Risk Register</u> There were no amendments to the Risk Log.</p> <p>BCF Section 75 SDIP update Noted and to be reviewed at the CLG 27th October 2015.</p> <p>BCF individual scheme highlight reports Noted without comment for:</p> <ul style="list-style-type: none"> • Crisis Response • Integrated Rehabilitation & Reablement 	
5.	<p>FINANCE</p> <p>It was agreed that discussion will take place at the Commissioning Leadership Group (CLG). Further understanding of in-year and recurrent position of adult social care and public health was required. Kerry Huddleday reported that £3.8m saving measures had been agreed on the 2nd September 2015. Helen Shields questioned if there were any implications for health, Kerry Huddleday stated that there were none. At the proposed CLG session on BCF Finance colleagues will be invited. Rida Elkheir reported that the ring-fenced public health allocation was dependent on the spending review.</p>	
6.	<p>CONTRACTING WITH THE INDEPENDENT SECTOR</p> <p>Ongoing issues around how both organisations work together, messages out to the local sector market, the dynamic purchasing system and the minimum wage were discussed. Currently the CCG and IW Council are not jointly contracting.</p> <p>There was discussion on integrated commissioning. Some resource is anticipated through Vanguard to support taking this forward.</p>	ME 6

7.	FINAL END OF LIFE CARE STRATEGY 2015-2020 The final End of Life Care Strategy 2015-2020 was approved.	
8.	MEMORY SERVICE Not discussed.	
9.	PRIMARY CARE DELEGATION PAPER Helen Shields presented a paper on the CCG request for Delegated Commissioning of Primary Medical Care to the JACB for information. The request has been supported by the CCG Governing Body and the Joint Committee for Primary Care. The paper would be discussed at the Membership Council on the 8 th October 2015, where the membership will be asked to decide whether it wishes officers to make an application for delegated commissioning of Primary Care to NHS England. The risks around finance are low. Delegated commissioning is being encouraged nationally and there are local benefits.	
10.	FEEDBACK FROM THE COMMISSIONING LEADERSHIP GROUP (CLG) Whole Integrated System Review (WISR) principles for Commissioning Change in the interim Gillian Baker advised that there had been discussion at the CLG and further discussion is required on the following: <ul style="list-style-type: none"> • where there is an imperative to take action before WISR • what needs to be progressed regardless of WISR • which services are going to change/remain similar • what has significant knock-on effects to providers and therefore must wait for WISR • principles to be taken • the WISR approach 	
11.	INFORMATION GOVERNANCE There were no information governance issues.	
12.	IMPACT ON THE CONSTITUTION None.	
13.	DATE & TIME OF NEXT MEETING Wednesday 4 November 2015, 1430 – 1630 Carisbrooke Room, Apex Building A, St Cross Business Park	

Circulation:

CCG

Helen Shields, Chief Officer

Gillian Baker, Deputy Chief Officer

Loretta Kinsella, Director of Quality & Clinical Services

Loretta Outhwaite, Chief Finance Officer

John Rivers, Chair (Chair)

In attendance:

Liz Elliott (notes)

For information:

Clinical Executive – Jade McCann

Health & Wellbeing Board – Marie Bartlett

Cathy Budden - BCF

IW Council

Dave Burbage, Managing Director

Rida Elkheir, Associate Director of Public Health

Martin Elliott, Head of Adult Social Care & Community Wellbeing
(Nominated Director Adult Social Care)

Kerry Huddleday, Finance Manager - Resources

CLr Steve Stubbings, Executive Member