

Joint Adult Commissioning Board

5 August 2015

Action notes of the Joint Adult Commissioning Board

held on **5 August 2015** at 14:30

Carisbrooke Room, CCG HQ, Ground Floor, Apex Building A, St Cross Business Park

PRESENT:

CCG Matt Leek, Finance Manager (for Loretta Outhwaite) to item 7 (partial)
 Eleanor Roddick, Head of Urgent Care & Community Services (for Gillian Baker)
 John Rivers, Chair (Chair)
 Helen Shields, Chief Officer [items 3, 7-10]

Council Rida Elkheir, Director of Public Health
 Martin Elliott, Nominated Director for Adult Social Care
 Kerry Huddleday, Finance Manager - Resources
 Steve Stubbings, Executive Member

In attendance: Anne Butler, Interim Market Development Commissioner, IW Council
 Sue Lightfoot, Head of Commissioning, IW CCG [item 3]
 Alison Geddes, Commissioning Manager, IW CCG [item 4]
 Debbie Morris, Adult Commissioning Manager, IW Council [item 7]
 Gill Kennett, Integrated Localities Workstream Lead, MLAFL [item 7]

NOTED BY: Liz Elliott, EA to the Chief Officer, CCG

1.	<p>APOLOGIES FOR ABSENCE: Gillian Baker, Dave Burbage, Loretta Kinsella & Loretta Outhwaite</p>	
2.	<p>NOTES OF THE LAST MEETING The notes of the meeting held on the 1st July 2015 were agreed as an accurate record.</p>	
3.	<p>ACTIONS ARISING Action Tracker reviewed and updated:</p> <p>Fee negotiations / minimum wage Martin Elliott advised that this was discussed at the Commissioning Leadership Group (CLG). The CLG met this morning and was now a dynamic group, where issues and options could be worked through before going to the JACB. A CLG away day is planned for November.</p>	

	<p>The local authority fee negotiations are being progressed at the CLG. Next year a dynamic purchasing system will be used, fee uplifts will be undertaken in a different way – Martin Elliott to bring a paper to the JACB.</p> <p>Monitoring of Care Homes/Quality Assurance post John Rivers reported that Dame Moira Gibb (Non-Executive Director, NHS England) had raised the effect of the CQC during an IW visit earlier today.</p> <p>Whilst the Isle of Wight Council supported the quality role, due to the adult social care financial position they were unable to contribute half funding for the post.</p> <p>Martin Elliott explained however that Single Point of Commissioning (SPOC) will be more reactive, a new way of working with an early heads up on emerging problems at care homes. Loretta Kinsella and Martin Elliott to discuss the quality role.</p> <p>This was a disappointing outcome two weeks away from advertising the post. The post is essential but is not a statutory function. Eleanor Roddick suggested that if the post was fixed term it would affect the funding streams that could be considered. Eleanor Roddick to explore alternative options and sources of funding, and speak to Gillian Baker.</p> <p>ICES Discussed at CLG this morning, substantive agenda item for next CLG to discuss what is required. Steve Stubbings commented on some constructive conversations with the Voluntary sector who are enthusiastic and can help with the important preventative initiatives.</p> <p>Local Area Coordination (LAC) Business Case Item for ratification. Loretta Outhwaite has obtained the breakdown of costs and put forward some proposed changes which the CCG are happy to agree, the updated LAC business case was tabled. Learning points around governance and language were noted as well as the need to keep partners on board. Steve Stubbings agreed on behalf of the IW Council, business case approved.</p> <p>Commissioning pathways There had been further conversation last week around the details of the linked cogs pathway model presented by Social Care. The boundary of where the model applied should be clarified in terms of</p>	<p>ME 6</p> <p>ME/LK 14</p> <p>ER 14a</p> <p>20 Item closed</p>
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	<p>one model for health and social care; the model creates an environment of thinking at a person level how they can be provided with the care they need at the level of the community first and statutory last; this could extend in to community services from social care in the first instance and could be pushed into more areas of healthcare delivery in a further phase. One framework and pathway model is required where this is appropriate but it is acknowledged that not all health care (i.e. ambulance, critical care) would be appropriate for this pathway model. The CLG to progress as the 'engine room', needs to be dovetailed with the localities work stream. The pathway model operationalises personalisation; it is the delivery model for the MLFL circles model - not a different or competing model</p> <p>Age UK Isle of Wight Community Memory Group Sue Lightfoot reported that the group helps to keep people stable for as long as possible before requiring expensive packages of care. The paper had been discussed at CLG. It was felt that at present there was a risk to stop these groups as nothing else was in place.</p> <p>Public Health will use the MLAFL prevention funding to hold until an appropriate alternative is in place: agreed option 3 with one year review agreed, budget MLAFL tertiary prevention sat with Community Action IW.</p> <p>BCF Scheme Mental Health Reablement Martin Elliott reported that due to funding issues the Social Worker post was not being recruited. Helen Shields said that as the funding was in the pooled budget the funding was not available to the IW Council. Martin Elliott said the funding was aligned not pooled. This was not agreed and it was requested that Gillian Baker reviewed the Section 75 and report back to the JACB. <i>[Post meeting note: Gillian Baker & Martin Elliott have given apologies for the September JACB therefore Gillian Baker to review the Section 75 and email findings to the group].</i></p> <p>Locality Leads To be discussed at the next MLAFL meeting, item now closed for the JACB.</p> <p>Health & Social Care Conference Two key note speakers have been confirmed for the 6th October 2015 conference (Helen Bevan and Geoff Hoults). As chair of the MLAFL Programme Board John Rivers has accepted a key role at the conference.</p>	<p>21 Item closed</p> <p>22 Item closed</p> <p>GB 23</p> <p>24 Item closed</p> <p>25 Item closed</p>
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	<p>Hampshire-wide Council (Southants Power House Devolution)</p> <p>Further meetings are being held, Helen Shields commented on the need for a separate collective discussion around the direction we would want for the Island and feed in what is key for health and social care. Dominic Hardy is taking the lead for health. It was noted that the proposal has moved rapidly. There were concerns around the implications for My Life A Full Life. Meeting to be held as soon as possible and before the 4th September, Steve Stubbings to action. <i>[Post meeting note: Dave Burbage has now agreed to progress this action]</i></p>	SS DB 26
4.	<p>REHABILITATION CONSULTATION SUMMARY</p> <p>Alison Geddes presented the Rehabilitation Consultation Summary for noting and any comments.</p> <p>Following a query from Martin Elliott, Alison explained that she had not been asked to include reablement in the Rehabilitation Review paper. Eleanor Roddick felt that the CCG Rehabilitation Review Report could be shared in a confidential nature and would discuss with Gillian Baker.</p> <p>Alison explained that Appendix 1 listed those who were sent the Consultation paper and Appendix 2 those who had replied, Alison had received nothing in writing from the IW Council.</p> <p>John Rivers felt this was a helpful piece of work.</p>	ER 17
5.	<p>LA FINANCIAL POSITION</p> <p>Kerry Huddleday gave a verbal overview of IW Council financial position at the end of June 2015 which indicates a £3.3m forecast overspend. The overspend is largely due to not achieving savings and the main area is adult social care. The IW Council are working to identify further savings. There is significant concern regarding the Chancellors statement in November 2015, the detailed settlement for the council will be known in late December.</p> <p>Loretta Outhwaite is organising a further Finance Summit. The CLG is looking at budgets at its next meeting.</p>	
6.	<p>MARKET DEVELOPMENT UPDATE</p> <p>Anne Butler presented the Market Development Review June 2015 Action Plan, further to her attendance at the JACB in March 2015. The action plan had been produced and work is progressing well.</p> <p>Anne explained that a market position statement (MPS) is a signal to the market about how the market works with us to meet our</p>	

	<p>obligations under the Care Act. It is beginning to emerge that we have an over-reliance on residential care and make poor use of home-based care support packages. There is very little extra care on the Island.</p> <p>Commissioning Older Peoples Services on the Isle of Wight Anne Butler wished to share a paper on the over-reliance of residential care with a wider group of partners, users and carers to look at what 'good' looks like. The paper was tabled. To be an agenda item at the September JACB. Eleanor Roddick urged that the paper is read prior to MLAFL discussion on locality working.</p>	<p>ME 27</p>
<p>7.</p>	<p>BETTER CARE FUND (BCF) PROGRAMME UPDATE</p> <p>BCF individual schemes: <u>Enhanced Hospital Discharge</u> Debbie Morris tabled the Enhanced Hospital Discharge Highlight Report. The scheme added 4 full-time social workers to the hospital team from December 2013, primarily to extend operating hours. The group manager reviewed evidence and from April 2015 it was felt staff would be best used in a pilot, within core hours Monday to Friday, primarily located on the acute wards. There have been no social care delays since April 2015 and an increased throughput of referrals in last two years.</p> <p>In response to a question from Eleanor Roddick, Debbie Morris confirmed there was no reduction in changing their hours, it was around augmenting the main team in-hours. Anne Butler felt it would helpful to know the blockers, to work with the sector on what will help and what else do we need to do in the system. A better understanding of why people are not moving through and also the front end.</p> <p>Debbie was thanked for a useful update, on the whole positive and a highly valued service.</p> <p><u>Integrated Locality Working</u> Gill Kennett gave a presentation on Integrated Locality Working (electronic copy attached with notes).</p> <p>The ACG tool was not consistent; Eleanor Roddick explained however that the CCG is required to fund the tool as part of the CSU contract. It was noted that as a tool it is a generator of a now much improved output. As a system we need to review the tool.</p> <p>Phase 2 – Eleanor Roddick confirmed the work has commenced on the contract separating out activity from the IW NHS Trust.</p>	

	<p>BCF Finance Monitor Quarter 1</p> <p>Kerry Hubbleday presented the 1st quarterly monitoring report. Kerry had liaised with Matt Leek and wanted to ensure the JACB were happy with the report. Key points:</p> <ul style="list-style-type: none"> • Underspend predicted on MH Reablement mainly connected to the IW Council Woodlands contribution, could be genuine slippage. • Other underspend is Reablement 7 day working <p>Helen Shields stated the need to understand why the underspend has occurred and what is the impact on the system, remedial actions to put in place. Eleanor Roddick said that schemes have not been allocated and there are no funds. A scheme would need to come back to the JACB for any agreement on investment underspends. Helen would like a narrative to understand what the issues are.</p> <p><u>Overarching Highlight Report</u></p> <p>Cathy Budden reported that the non-elective target has changed again, to a year-on-year increase of 0.3%, the SDIP is beginning to 'flag red' mainly due to the metrics, but also due to the lack of feedback from some scheme leads, this has already been raised at the CLG.</p> <p><i>[Post-meeting note: the Carer's Highlight report had not been received for this meeting].</i></p>	<p>KH 28</p>
<p>8.</p>	<p>IMPACT ON THE CONSTITUTION</p> <p>Rida Elkheir advised that Caroline Morris raised at today's CLG meeting that it was important to note how the JACB is functioning in terms of the constitutions of both the Council and CCG. Individuals are working in their personal capacities rather than the capacity of the group at the JACB.</p>	
<p>9.</p>	<p>LD & LD COMMISSIONER</p> <p>Helen Shields highlighted the need to resolve LD commissioning and where it is going. This is becoming high risk in terms of the transfer of care update (Winterbourne), including concerns that the LD Commissioner has not been progressed and the financial impact upon the CCG. LD has been discussed at the CLG and should be an agenda item again. Martin Elliott advised that the IW Council are looking at reconfiguring LD services. LD is not within the BCF but is impacting on the IW Council and CCG. Martin will take to the CLG to discuss where funding is coming from.</p>	<p>ME 29</p>

10.	DATE & TIME OF NEXT MEETING <i>Post meeting note: due to the number of apologies from key members the 2nd September meeting will be cancelled, the next JACB will therefore be held on:</i> Wednesday 7 October 2015, 1430 – 1630 Carisbrooke Room, Apex Building A, St Cross Business Park	
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Circulation:

CCG

Helen Shields, Chief Officer

Gillian Baker, Deputy Chief Officer

Loretta Kinsella, Director of Quality & Clinical Services

Loretta Outhwaite, Chief Finance Officer

John Rivers, Chair (Chair)

In attendance:

Liz Elliott (notes)

Clinical Executive - Becky Berryman

Health & Wellbeing Board - to be advised

Cathy Budden - BCF

IW Council

Dave Burbage, Managing Director

Rida Elkheir, Associate Director of Public Health

Martin Elliott, Head of Adult Social Care & Community Wellbeing

(Nominated Director Adult Social Care)

Kerry Huddleday, Finance Manager - Resources

Cllr Steve Stubbings, Executive Member