

# APPENDIX B

## Details of waivers approved in the period 1 April 2019 to 30 September 2019 (Q1 and 2 2019/20)

Contract title	Value £000	Directorate	Details of the waiver	Long term action plan
Interim service manager support – adult social care	60	Adult social care & housing needs	<p>Following an unannounced Care Quality Commission inspection there was an urgent need to commission a service manager to initiate the urgent remedial action required.</p> <p>The waiver was sought on the grounds of “genuine emergency (with real &amp; imminent risk to safety)”.</p>	Permanent recruitment exercise being undertaken.
Vendlet turning system	80	Adult social care & housing needs	<p>This waiver request relates to the purchase of 16 specialist patient turning systems to support caregivers in the delivery of bed-based care in the community. There is no pre established framework agreement for the purchase of this equipment.</p> <p>The Wightcare team has already been trained in the installation of the Vendlet system and are experienced in the maintenance and delivery of training required to support caregivers in utilising this new piece of equipment.</p> <p>The waiver was sought on the grounds of “reasons for compatibility”.</p>	Market position to be reviewed if further purchases are required
Interim safeguarding adult consultant	46	Adult social care & housing needs	<p>The consultant has been delivering ongoing multiagency training, chairing the quality and performance subgroup of the Safeguarding Adults Board, undertaking audits of practice, developing policy and supporting the service manager with responsibility for safeguarding to continue to improve outcomes for people as part of the safeguarding process. This was a continuation of a previous piece of work and due to</p>	One off contract.

			<p>their previous involvement, the consultant was best placed to undertake the work.</p> <p>The waiver was sought on the grounds of “reasons for compatibility”.</p>	
Partnership agreement – Institute of Public Care (IPC) Oxford Brookes University	50	Adult social care & housing needs	<p>The council has accessed the Institute of Public Care partnership programme, gaining specialist support with a number of integrated commissioning agendas.</p> <p>The waiver was sought on the grounds of “sole source of supply and reasons for compatibility”.</p>	One off contract.
Interim management	37	Adult social care & housing needs	<p>The purpose of the waiver was to back fill a service manager role for a period of three months while the substantive post holder was absent due to ill health.</p> <p>The waiver was sought on the grounds of “urgency not of the council’s own making”.</p>	One off contract.
Live-in care	217	Adult social care & housing needs	<p>Live-in care has not been explored in many cases where for the individual it provides a much better, home based, solution than other options due to the limited market.</p> <p>The service area carried out a market engagement event, following which proposals were invited. Two proposals were received. An evaluation of both proposals was carried out and a pilot awarded to the successful provider.</p> <p>The waiver was sought on the grounds of “other – competitive process carried out but not advertised”.</p>	The services will be included in the forthcoming homecare tender.
Deprivation of liberty safeguards assessments	138	Adult social care & housing needs	<p>The council had previously carried out a competitive procurement process for the provision of these services and a 12-month contract was entered in to. The contract had the option to extend, however, funding was not available at that time. By the time funding was made available, the contract had expired. The waiver sought to re-engage the supplier to carry out the assessments.</p>	The requirements will be reviewed next year and a procurement process will be mobilised if required.

			The waiver was sought on the grounds of “reasons for compatibility”.	
Section 117 review project	60	Adult social care & housing needs	<p>The service area had struggled to recruit to permanent posts in the Mental Health Social Care Team and finding agency social workers with the levels of skill in assessment of complex needs had also proved to be difficult. The supplier has been brought in to carry out the section 117 reviews.</p> <p>The waiver was sought on the grounds of “sole source of supply”.</p>	One off contract.
Uniquis stores system	66	Adult social care & housing needs	<p>The waiver was for the purchase of an online ‘end to end’ referral and stock control system for the Community Equipment Service (CES). In 2019, CES entered into an agreement with Croydon Council to ensure that CES purchases were procurement compliant. Uniquis is the only system available which is compatible with the system used by Croydon.</p> <p>The waiver was sought on the grounds of “reasons for compatibility”.</p>	Contract will be reviewed when the Croydon arrangements are due for review (ends 2024).
Supported accommodation for low needs children and young people between the ages of 16 and 25	150	Children’s services	<p>The contract is for the provision of supported accommodation for looked after children and young people. There is currently a very limited market for these services locally and the supplier is the only supplier offering these services at present.</p> <p>The waiver was sought on the grounds of “sole source of supply”.</p>	Service area is establishing a framework agreement for supported accommodation in the longer term.
Commercial property acquisition services	140	Corporate services	<p>The waiver sought to engage Portsmouth City Council for the purposes of establishing a commercial property investment portfolio. There was insufficient internal capacity at that time to implement this piece of work and an urgent need to ensure that such a source of income was established as soon as feasibly possible.</p> <p>The waiver was sought on the grounds of “collaborative/joint purchasing with another public body”.</p>	Exploring partnership arrangements and developing in house expertise.

Interim monitoring officer	50	Corporate services	<p>The postholder of the assistant director of Corporate Services and monitoring officer tendered their resignation with effect from 30 September 2019. The council has a statutory duty to ensure that there is an appointed monitoring officer. The decision was taken to appoint an interim for six months to carry out the role while the permanent recruitment process takes place.</p> <p>The waiver was sought on the grounds of “urgency not of the council’s making”.</p>	One off contract.
Making tax digital	33	Financial management	<p>Amendments to SAP configuration were required to comply with requirements for Making Tax Digital. HMRC expects that local authorities will have implemented their reporting systems to comply with the requirements by October 2019. The council explored various routes to market, but all proved to be unaffordable. The council already works with the appointed supplier for SAP support services and they were able to carry out the work at a competitive rate.</p> <p>The waiver was sought on the grounds of “reasons for compatibility”.</p>	The market position will be reviewed and the contract will be competitively tendered if appropriate.
PPE laundering facilities	25	Fire and rescue	<p>The waiver was for the purchase of commercial washing machines to launder the specialist PPE kit worn by the fire fighters. Due to compatibility with the kit, there is a limited market for the equipment. Quotes were sought from three suppliers and the purchase was made from the supplier offering best value.</p> <p>The waiver was sought on the grounds of “reasons for compatibility”.</p>	One off contract.
Transforming cities fund project – Ryde transport hub	50	Neighbourhoods	<p>The purpose of the waiver was to appoint a consultant to produce a preliminary design sufficient enough to meet the Department for Transport’s draft strategic outline business case requirements. The decision to commission the supplier to deliver the work was made to ensure consistency with the work commissioned by partners involved</p>	One off contract.

			<p>in the project (Portsmouth City Council and Hampshire County Council).</p> <p>The waiver was sought on the grounds of “reasons of compatibility”.</p>	
Review of traffic management plans for large events in 2019	19	Neighbourhoods	<p>The waiver was to appoint an organisation to review draft traffic management plans and ensure the plans are implemented for large scale events in 2019. The service area felt there was insufficient time to mobilise a procurement process prior to the services being required for the start of the event season, therefore, the waiver was sought with a view that the contract would be tendered ready for 2020.</p> <p>The waiver was sought on the grounds of “genuine emergency”.</p>	Contract to be tendered in open market.
Purchase of pay and display ticket machines	24	Neighbourhoods	<p>The waiver request was to replace the remaining six pay and display machines maintained by the council completing the replacement programme of council maintained machines. Compliant routes to market were explored and were found to be more expensive than approaching the supplier directly. Due to compatibility with the parking systems, the market is limited to one supplier.</p> <p>The waiver was sought on the grounds of “reasons for compatibility”.</p>	One off contract.
Professional economic regeneration and development surveying services for assisting with regeneration property work	100	Regeneration	<p>The waiver request was submitted to engage a supplier to assist with the delivery of urgent regeneration team projects, undertaking the necessary property work alongside the Asset Regeneration and Development Team. The urgent need to engage a supplier to deliver the work resulted in the need for a waiver. By going directly to the supplier the service area were able to secure a very competitive rate in comparison to rates that could be secured through an agency.</p> <p>The waiver was sought on the grounds of “reasons for compatibility”.</p>	Review the requirement during the current contract and recruit or tender the services in the future.

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