

Isle of Wight Council Pension Fund 2018/19

Annual Report Checklist Compliance

1. Scheme management and advisors – all compliant

2. Risk management – all compliant apart from

2.1 How risk management is integrated with governance structure

2.2 How risks are identified, managed & reviewed

2.3 Summary of key risks and what actions are being taken

The risk register has not yet been created, but it is part of the current workplan and will be in place in time for the 2019/20 Annual Report being produced.

3. Financial performance – all compliant apart from

3.1 Current Year performance against budget

There is no budget set for the Pension Fund, but this is something that it is intended to be established for the year 2020/21.

3.4 Forecast v outturn report on Pension Fund cash flows

We do not currently produce this information, but it is something that will be looked as part of the budgeting exercise mentioned above.

3.8 Longer term forecasts of income, expenditure and cash flows

As mentioned above we do not have a forecasting or budgeting process in place at this point in time, but it is something that we will be working on

4. Pension scheme administration – all compliant apart from

4.3 Details of new pensioners analysed

This is not information that is currently available, but the information will be included in the 2019/20 Annual Report

4.5 Statement on value for money

This will be developed as we increase our participation in benchmarking.

4.9 Accuracy of membership data

We have just completed a major exercise to correct our data which was completed shortly after the end of the financial year. The intention is that this will be reported on a regular basis going forward. This is also part of the Pensions Regulator scheme return.

4.11 Satisfaction levels of employers and membership

We are currently developing our employer and member communication, part of which will be a measure of satisfaction.

4.12 Numbers of complaints

These are recorded, but due to the fact that no complaints have been received during the year nothing has been included in this year's KPI's as has been regularly reported at previous Pension Board meetings.

4.13-4.25 Financial indicators of administration and key staffing indicators

As we increase our participation in benchmarking these measures will be developed and reported. Further analysis of workloads and time taken to complete tasks will be available through the implementation of workflows on the pensions admin system.

5. Investment policy and performance report – all compliant apart from

5.2 Investment performance per manager and class

This is shown in the investment policy & performance report which has been produced by Hymans, our investment advisors, however the performance against the benchmark set for five years is not included. Hymans will be requested to include this for the 2019/20 Annual report.

5.5 List of bodies that the Pension Fund is a member, subscriber or signatory

These have not been included in the report, but they will be added to the 2019/20 report

5.6 Record of exercise of voting rights

Within the investment strategy statement there is information of how voting rights have been delegated to the investment managers, but there is no comprehensive list or the votes that have been undertaken and how the votes have been cast.

5.7 Responsible investment aims

The environmental, social and corporate governance policy is included within the investment strategy statement, however the Pension Fund Committee and Pension Board, have undertaken an exercise of resetting the investment beliefs and objectives and these will form the basis of the revised investment strategy statement that will be issued after the completion of the 2019 triannual valuation.

6. Investment managers costs

The breakdown and analysis of investment managers costs has not been provided in the format that is listed on the checklist, but the costs are included within the financial statements. It is intended that the 2019/20 Annual Report will show this information in line with the recommendation.

7. Post pool reporting

7.1 Investments by fund manager split between assets transferred and not transferred

The Isle of Wight Pension Fund had not transitioned any assets into the ACCESS pool as at the end of March 2019, so the investment split between assets transferred and those not has not been included for the current year. This will be included in the 2019/20 Annual Report

7.2-7.14 - An annual report from the chairman of the ACCESS pool was included in the annual report which covers some of these items, but as we have not transitioned any assets into the pool as at the end of March 2019, the majority of these items are not applicable yet. As we have transitioned our global equities mandate already, and our diversified growth fund is due to move across before the end of March 2020 then these will apply to the annual report for 2019/20 and as such they will be included.

8. Actuarial report – all compliant apart from

8.3 Results of any interim valuations

We have not disclosed any interim valuations

9. Governance report and compliance statement – all compliant apart from

9.8 Annual report from local Pension Board

The annual report for 2018/19 from the Pension Board had not been completed before the completion of the Annual Report and so is not included. For this year the annual report for the Pension Board will be published separately. Going forward it will be included in subsequent Pension Fund annual reports.

9.10 Fund and pool operator meeting CIPFA/SOLACE *Good Governance Framework*

As none of the assets of the Pension Fund have transitioned into the ACCESS pool by the end of March 2019, this does not apply.

10. Financial statements – all compliant

11. Dealings with employing bodies – all compliant apart from

11.5 New admissions policy

We do not currently have an admissions policy in place, but it will be included in future workplans of the Pension Fund.

11.7 Annual statements of compliance for employers

The Pension Fund has not elected to publish details of these documents in this annual report. They will be included going forward.

12. Communications policy statement – all compliant

13. Funding strategy statement – all compliant

14. Investment strategy statement – all compliant apart from

14.3 Investment strategy statement includes how intend to transition funds to the ACCESS pool

The prevailing investment strategy statement (ISS) was written in March 2017 and at this point the creation of the ACCESS pool was in its early stages. The new ISS will include more detail regarding how the transition of the assets into the pool will be affected.

15. Other material – all compliant