

Suggested Police Conditions for Dick and Doms Great Wonder Fest and Wonder Camp, Duxmore Farm, Downend, Newport, Isle of Wight, PO30 2NZ

1. This licence permits activities from the 29th July to the 5th August 2019 only.
2. The maximum number of people permitted on the premises at any time shall not exceed 14,999 (or fewer if stated in the Event Management Plan as per the conditions below). This includes any staff, performers etc.
3. The holder of the premises licence, or an agent on behalf of and with the authority of the licence holder, must produce a formal document, currently titled Event Management Plan, addressing methods by which the licence holder proposes to manage the following matters to ensure the licensing objectives are promoted:
 - a. the structure for the operational management of the event, including the composition and functions of any event liaison team or similar
 - b. the responsibilities of personnel engaged at the site
 - c. ticket sales and conditions of entry
 - d. procedures for the security of and issuing of tickets and wristbands
 - e. verification and regulation of the number of persons present on the event site
 - f. the safe and orderly ejection of persons from the site
 - g. the number and deployment of security staff and stewards
 - h. crowd safety
 - i. the reduction of crime and prevention of the supply/possession of drugs, safe handling of drugs by staff
 - j. the responsible sale of alcohol
 - k. the safety of temporary structures
 - l. the prevention of fire
 - m. the use of fireworks
 - n. procedures in the event of emergency
 - o. the provision of first aid
 - p. accident reporting procedures
 - q. the welfare of persons working at the event site
 - r. the control of noise and the prevention of public nuisance
 - s. the control of litter and the disposal of waste;
 - t. sanitation provisions and the disposal of waste
 - u. provision of water and the disposal of waste water
 - v. the safety of food
 - w. missing persons, the safety of children, lost children and safeguarding
 - x. provision of facilities for disabled persons
 - y. contingency planning in the event of adverse weather or ground conditions
 - z. traffic management
4. The Licence holder must obtain written approval from the Licensing Authority for the Event Management Plan at least 28 days prior to the event.
5. Where, following the submission of the final version of the Event Management Plan but prior to the commencement of the event, the licence holder considers it necessary to make any adjustment to the Event Management Plan, the proposed adjustment shall be notified to the licensing authority, who may notify the relevant responsible authority. No adjustment shall be made to the Event Management Plan unless it is agreed with the licensing authority.

6. The Event Management Plan and any appendices form part of the operating schedule for this licence and therefore the details specified therein are to be treated as conditions of this premises licence. Where a person placed under a positive obligation to comply with a provision of the Event Management Plan (or its appendices) fails to do so, the failure shall be regarded as a breach of this condition of the premises licence.
7. Where, during the course of the event, the licence holder considers it necessary to deviate from any provision within the Event Management Plan (or its appendices), the matter shall be brought to the attention of representatives of the relevant responsible authority or authorities within the Event Liaison Team (or equivalent) who may approve such deviation. Any such decision shall be documented by the Event Liaison Team.
Or if no ELT -
Where, during the course of the event, the licence holder considers it necessary to deviate from any provision within the Event Management Plan, any such decision shall be documented by the licence holder (or someone on their behalf) including the reasons for the deviation.
8. The designated premises supervisor or his nominated deputy, who must be the holder of a personal licence, must be present at the licensed premises whenever the sale of alcohol is taking place.
9. The premises licence holder will close the event if instructed to do so by the police, should they have legitimate concerns arising from issues of crime and disorder or public safety.
10. Further to condition 2g, the documented security plan must be agreed in writing by the Police not less than 28 days prior to the event. This must include the numbers of SIA staff and stewards to be used, their locations, roles and times of working, ejection & searching policies and body worn video deployments.
11. There shall be a minimum of 2 metre high Heras fencing surrounding the whole site with the exception of the entry / exit points controlled by SIA registered staff.
12. A counting system shall be in place at all entrances and exits to ensure the permitted capacity is not exceeded. All staff responsible for monitoring numbers will provide at least hourly updates to event control.
13. A central record of the number of persons on site will be kept at event control. This will be produced to police or the representatives of the responsible authorities on reasonable request.
14. All members of the public entering the event shall be subject to bag searches as minimum search criteria.
15. No glassware shall be permitted into the event site and no glassware (including bottles) shall be provided to customers. All alcohol or soft drinks in glass bottles shall be decanted into suitable drinking vessels such as polycarbonate, plastic or other 'unbreakable' material.
16. All security staff (SIA registered and stewards) must wear high visibility clothing (unless agreed otherwise by the Police) and all members of staff shall be clearly identifiable.
17. All Security staff must have the facilities to communicate with each other via radio link and bar managers must have radio link contact with Event Management and Security.

18. A site plan (including fixed locations for the sale of alcohol) must be provided to Responsible Authorities at least 28 days prior to the event.
19. The sale or supply of alcohol is only permitted at the fixed locations for the sale of alcohol, as shown within the site plan. This includes complimentary samples.
20. The sale of alcohol is not permitted unless every bar area or point of sale of alcohol has a personal licence holder present and a copy of premises licence conditions available.
21. A minimum of one SIA registered door staff shall be present at each bar at all times that alcohol is being sold.
- 22. No 'shots' or 'shooters' shall be available at the event. Any spirits must be provided with a non-alcoholic 'mixer'.**
23. The "Challenge 25" scheme will be adopted at the points of the sale of alcohol.
24. 'Challenge 25' signage must be displayed at every location where the sale of alcohol is taking place. Such signage must be visible to both customers and bar staff.
25. All staff involved in the sale of alcohol must be at least 18 years old or over.
26. No person shall be involved with the sale or supply of alcohol until they have received training in licensing matters proportionate to their role and responsibilities. This training shall include the refusal of service to drunks, age verification and proxy sales. Records shall be kept of this training, dated and signed by the staff member and trainer. They must be retained for a minimum of 60 days and must be available for inspection by the Police and other responsible authorities.
27. A written record shall be retained at each bar to show the staff that have been authorised by the DPS to sell alcohol. This shall be made available to the Police and other responsible authorities on request.
28. A written record shall be made of every refusal to sell alcohol to a person who is drunk or apparently aged under 18 years and every proof of age verification. Each entry shall include the time and be signed and dated by the person making it. The record shall be retained for a minimum of 60 days and produced to a police officer or authorised officer of the local authority on request.
29. Any adult who attempts to purchase alcohol for someone under the age of 18, shall be required to leave the event site and must be refused re-entry.
- 30. The areas around all bars selling alcohol will have some form of physical boundary around them. No persons under 18 years will be permitted in these 'bar areas' after 20:00 hours.**
31. A written record shall be made of every incident of crime and disorder taking place on the premises, to include any action taken by staff. Every entry in the record shall be signed and dated by the person making it. This record shall be retained for a minimum of 60 days and be produced to a police officer or an authorised officer of the local authority on reasonable request.
32. A complete list of all personal licence holders to be used on site will be submitted to the relevant authorities at least 7 days prior to the event.

33. Anti-drugs messages shall be included on the event website.
34. The area around the 'lock-in' bar will be enclosed by 21:00 hours after which no persons under the age of 18 will be permitted to remain in or enter that area.
35. A maximum of 1500 people will be permitted in the 'lock-in' bar area after 21:00 hours and a suitable counting method will be employed to ensure compliance with that maximum number.
36. No person shall be ejected on foot onto the Downs Road.