

**Suggested Police**  
**Conditions For Ryde Town**  
**Club, 25 – 27 Star Street,**  
**Ryde.**

1. The number of door supervisors to be engaged on any occasion shall be determined by the licence holder, taking into account such factors as the nature and duration of licensable activities proposed, the number, age and character of persons likely to attend, and any known risks to impact on the promotion of the licensing objectives. The licence holder shall make a written record of the number of door supervisors to be engaged and the factors taken into account by the licence holder. Any such record shall be produced to a police officer or authorised officer of the local authority on reasonable request.

2. A CCTV system shall be installed and maintained to the satisfaction of police and the licensing authority. The system shall operate at all times the premises are open to the public and shall provide coverage of every public entrance or exit and every area where alcohol is sold or displayed for sale. Recorded images shall be of sufficient clarity to allow personal identification, and shall display the correct time and date of the recording. A member of staff capable of operating the CCTV system shall be present at all times the premises are open to the public. The system shall be capable of exporting recorded images to removable media (eg CD/DVD) and be capable of the replaying of footage for review. CCTV footage shall be retained for a period of at least 30 days and be produced to a police officer or responsible officer of the local authority on reasonable request.

3. No person will be permitted to take or remove alcoholic or other drinks from the licensed area (function room and dance floor,) in open containers.

4. All persons engaged in the sale of alcohol shall receive training or instruction to prevent the sale to anyone who is drunk or apparently under

the age of 18 years. Such training will also include the details of the Premises Licence as well as its conditions. Staff members shall receive such training on induction, also at intervals not greater than one year apart. A record shall be made of:-

- the date the training or instruction was delivered,
- its content, and
- the names of the members of staff who received it.

The record shall be produced to a police officer or an authorised officer from the local authority on reasonable request.

5. A written record shall be made of every incident of crime and disorder taking place on the premises, to include any action taken by staff. Every entry in the record shall be signed and dated by the person making it. This record shall be produced to a police officer or an authorised officer of the local authority on reasonable request.

6. A written record shall be made of every refusal to sell alcohol to a person who is drunk or apparently aged under 18 years. Each entry shall be signed and dated by the person making it. The record shall be checked and counter signed by the DPS on at least a weekly basis and shall be produced to a police officer or authorised officer of the local authority on reasonable request.

7. The “Challenge 21” scheme will be adopted at the point of the sale of alcohol.

8. A complete guest list is to be provided to Ryde Town Club at least 48 hours prior to any function. This guest list shall be produced to a police officer or an authorised officer from the local authority on reasonable request.

9. When licensable activities are being carried out at least one member of Ryde Town Club will be designated to oversee functions which are taking place in the licensed area, (function room and dance floor). The designated person will be responsible for ensuring that function goers who are not also members of Ryde Town Club, do not linger in the members only areas when passing through to use the toilets or smoking area. The designated person shall also be responsible for ensuring that guests do not take their drinks with them to these areas.

10. Clearly visible signs instructing people not to linger in Ryde Town Club members-only areas and not to take drinks into these areas will be displayed prominently.